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DIRECTOR'S REPORTS

July 1958 - June 1961

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REPORT OF THE DIRECTOR

FOR

JULY 1958

The death of Colonel Walter C. Phillips on July 17, 1958, ended the career of a friend who always displayed a personal interest in individual members of the library staff. The staff will always be grateful and appreciative of Colonel Phillips' many kindnesses.

The Library Director attended the 77th Annual Conference of the American Library Association held in San Francisco, California, July 13-19, 1958. A report of that conference is being prepared and will be sent to each member of the Library Board.

BOYS AND GIRLS DEPARTMENT

Interest and activity in children's books and reading remains high despite vacations and inclement weather. A number of vacationing youngsters are including books borrowed from the library as important items for their trips away from home.

BUILDING AND GROUNDS

In the absence of Mr. Lander, who is away on vacation, Mr. Pontius has been designated as acting building and grounds superintendent. Some repair work was done to the building roof.

CATALOG DEPARTMENT

A total of 1,786 books were processed and added to the collection which numbers 172,618 volumes.

CIRCULATION DEPARTMENT

Miss Bryson has begun a program of removing worn-out and obsolete materials from the book collection. It is expected that this weeding process will take several months.

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EXTENSION DEPARTMENT

The Fall and Winter bookmobile schedule is complete but for printing and distribution. Several "temporary" stops were eliminated. Other changes include new visits to areas previously unserved by the bookmobile.

REFERENCE DEPARTMENT

The department is again fully staffed. Miss Hazel Fisher, Assistant Reference Librarian, began work on July 1, 1958.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

AUGUST 1958

On August 1, the library received its semi-annual William A. Bradford, Jr. Memorial Fund check in the amount of $763.75. In February, you will recall, we received a check of $478.10. The total amount of Bradford money received for the year 1958 was $1,241.85.

The Middle Atlantic Regional Library Conference composed of state library associations from West Virginia, Delaware, District of Columbia, Maryland, New Jersey and Pennsylvania will meet in Atlantic City on October 2, 3 and 4. The conference theme will be BEGIN WITH BOOKS.

BOYS AND GIRLS DEPARTMENT

Miss Brown reports that 7,778 books were read by members of the library sponsored Vacation Reading Club. The club was promoted by the department to keep children reading during the school vacation period. Out of a total membership of 1,127, 250 children read 15 books or more.

The library received a gift of $5.00 from an appreciative library patron who recently moved from Charleston. At her request the money will be used to purchase books for children.

BUILDING AND GROUNDS

The janitorial staff satisfactorily continues to maintain the building and grounds in a neat, clean and orderly manner.

CATALOG DEPARTMENT

Miss Brugger reports that 1,259 volumes, 209 of which were gifts, were added to the library's collection. The book stock now totals 173,539 volumes.

CIRCULATION DEPARTMENT

Activity in the Circulation Department was relatively quiet which is about normal for August usually regarded as the slowest month in the library year. The staff took advantage of the opportunity to catch up on routines and to prepare for the busy fall and winter season. Miss Bryson reports that one of the year's outstanding one-man shows was on exhibit in the library. Jerry Boiarsky's abstract designs in black and white and in color attracted considerable attention and was the subject of several news stories and a television program.

EXTENSION DEPARTMENT

The bookmobile was on the road for 21 days and traveled a distance of 1,101 miles. Two scheduled stops were canceled on August 12 due to flooded road conditions. The total circulation of 26,483 books represents an increase of 3,221 over August of last year.

REFERENCE DEPARTMENT

Beginning this school year, the department will distribute to high school and college students a mimeographed sheet explaining the use of the department's collection of books and periodicals. By so doing it is hoped that confusion and wasted time can be eliminated resulting in more productive work and less wear and tear on library materials and staff.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

AMERICAN LIBRARY ASSOCIATION ANNUAL CONFERENCE

July 13-19, 1958

The 77th Annual Conference of the American Library Association was held in San Francisco, California, during the week of July 13-19, 1958. From many indications this gathering of librarians, trustees, friends, authors and exhibitors was highly successful. The Association was pleased to report that attendance had exceeded expectations. The registration committee planned to accommodate 3,500 persons and by the week end a total of 4,300 had registered for the conference.

The conference committee scheduled a total of 375 meetings nearly all of which were special in nature by types of libraries (public, college, school, research, etc.), and by types of activity (children's, adult, administrative, etc.). The remainder were sessions devoted to programs of general interest and to business meetings requiring attention and action by the membership in order to conduct the affairs of the Association.

Presiding at the general sessions was Mrs. Lucille M. Morsch, deputy Chief Assistant of the Library of Congress. She was succeeded in office by the new president of ALA, Mr. Emerson Greenaway, Director of the Free Library of Philadelphia.

The next annual meeting of the American Library Association will be held in Washington, D. C., June 21-27, 1959. It was announced that Mr. Benjamin E. Powell, Director of Duke University Library was elected vice-president and president-elect.

The exhibit area provides one of the interesting features of any annual conference. The vast amount of floor space devoted to the display of library

books and supplies, furniture and equipment, and miscellaneous displays and services, marked for the first time that ALA had a "$1,000,000 Show." The handsome, inviting exhibits attract a great deal of attention. Visitors nearly always spend many hours browsing and talking with exhibitors.

The presentation of awards and citations to individuals in recognition of their achievements and contributions to literature and librarianship is an occasion to remember. Some of the outstanding awards are:

1. Liberty and Justice Awards. Presented annually by the American Library Association to the author making a distinguished contribution in the American tradition of liberty and justice. There is an award for each of the following catagories: History and Biography, Contemporary Affairs, and Imaginative Literature.

2. Newbery and Caldecott Awards. Presented annually by the Children's Library Association to the author and to the illustrator of the most distinguished book for children published in the preceding year.

3. Lippincott Award. Presented annually by the publisher to a librarian for distinguished service in the profession of librarianship.

4. Trustee Citations. Presented annually by the American Library Association to trustees who have contributed to the development of public library service.

The Director held several interesting conversations with Mr. J. Russell Bailey and Mr. Keith Doms, Chairman of the American Library Association committee on Library Architecture and Building Planning. It is interesting to point out here that late in June, Congressman Carnahan of Missouri introduced H. R. 13085 to amend Section 203 of the Federal Property and Administrative Services Act of 1949 to provide for the donation of surplus property to public libraries. The American Library Association will file a statement in support of this amendment.

The American Association of Library Trustees prepared a pilot issue of a publication entitled, THE PUBLIC LIBRARY TRUSTEE. The four-page periodical will be published on a monthly basis and will carry news of interest to trustees. Since the Section and ALA have no funds with which to pay for printing and distribution, the state library agencies and state library associations have been asked to underwrite the project. The AALT will assume responsibility for editing the publication. Action will be deferred until Fall when the project is brought up for discussion.

The first national observance devoted exclusively to books, libraries, and reading was celebrated March 16-22, 1958, in more than 5,000 cities and towns. National Library Week is sponsored jointly by the American Library Association and the National Book Committee. It was announced that the second National Library Week will be celebrated April 12-18, 1959.

The Director was the official representative of the West Virginia Library Association to ALA Council which, as you know, is the governing body of the association.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

SEPTEMBER 1958

On September 11, 1958, the Library received from the City of Charleston a check for $20,650.00. The amount represents one-half of the city's annual appropriation for the year 1958/1959. The balance is expected in November.

The Library's annual report is in the hands of the printer. Delivery is expected by the latter part of October.

A portable windbreaker enclosure will be installed shortly at the main entrance of the Library. When completed the installation will keep out the blast of wintery weather and the staff working at the return desk will thus be assured of warmth and comfort in the months ahead.

BOYS AND GIRLS DEPARTMENT

The children's reading club sponsored by the Library is beginning another year of activity by promoting the reading of good juvenile books. Following the start of the new school year, boys and girls from many schools are again encouraged by the department to participate. The first week of registration attracted 212 new members. For each youngster who registers and reads the required number of four books of his grade level, a membership button in the Library Club of America is awarded.

Miss Brown visited eight schools for the purpose of re-acquainting children with the Library, its location and the many new and standard books now available for their use.

A group of leaders and senior girl scouts from Kanawha County attended a lecture on the art of story telling for children. Stories will be told by the group during their visits to the various hospitals in the Charleston area.

BUILDING AND GROUNDS

Necessary repairs to furniture, fixtures and floors continue to be the rule rather than the exception.

CATALOG DEPARTMENT

A total of 968 volumes were added to the book collection last month. There are, on hand, as of September 30, 1958, a total of 174,330 volumes.

CIRCULATION DEPARTMENT

With the start of the new school year, activity throughout the Library increased appreciably. There is an increased demand for books, services and space. Orientation tours of the Library are encouraged and are conducted by Miss Ruth Figgatt. Last month five groups representing high school students, church school students of high school age, and students from nursing and adult education classes visited the Library. For the most part, instruction is given on the use of the Library - how to find books and magazines by using the card catalog and periodical index. These tours are generally scheduled in the mornings before the Library open or on a Friday evening after 7:00 p.m.

EXTENSION DEPARTMENT

Miss Joan Hurley, a recent graduate of the George Peabody Library School at Nashville, joined the library staff on September 2 as Assistant Extension Librarian.

REFERENCE DEPARTMENT

Miss Gerard reports the usual rapid spurt for reference information by returning high school and college students.

Respectfully submitted,

Nicholas Kinsevich

REPORT OF THE DIRECTOR

FOR

OCTOBER 1958

There has been a need for a written presentation of the book selection policies of the Kanawha County Public Library which could be followed by all who are concerned with the selection of books and related materials. Personal and public opinion, though best intentioned, are at times hasty and emotional; they cannot be considered as safe guides for selection of materials in a public library with its responsibilities to both present and future users. It is therefore necessary that a written statement be formulated to be used as a frame of reference at all times.

A few copies have been prepared for the book committee to study before the statement is presented to the Library Board for its approval. Additional copies will soon become available for distribution to members of the Library Board and Staff.

On October 20, 1958, the library received a check in the amount of $65.00 from the Harry Futterman Fund, Incorporated to be used for the purchase of musical phonograph recordings. The Kanawha County Public Library is one of many libraries throughout the country receiving such a grant.

The Kanawha County Chapter of the American Association of United Nations presented a gift of $112.00 to be used for the purchase of UN books and materials.

BOYS AND GIRLS DEPARTMENT

Enrollment in the children's reading club program continues to grow. Miss Brown reports a total of 812 children have thus far indicated a desire for membership. More are expected to join in the coming months.

BUILDING AND GROUNDS

The usual duties and responsibilities continue to occupy much of the staff's time.

CATALOG DEPARTMENT

Miss Brugger reports that 1,270 volumes were added to the library's book collection last month - 1,168 by purchase and 102 through gifts. The book stock totals 175,244 volumes as of October 31, 1958.

CIRCULATION DEPARTMENT

Mrs. Sura M. Bart, assistant circulation librarian, has given notice of resignation to become effective November 29, 1958. Mrs. Bart is leaving the Kanawha County Public Library to accept a position at Hebrew Union College in Cincinnati. Steps are being taken to secure a replacement.

EXTENSION DEPARTMENT

Preparations for sending collections of books to schools requesting loans are progressing rapidly. Thirty-two teachers chose books for 44 grades in 11 schools.

REFERENCE DEPARTMENT

Several gift subscriptions to some outstanding publications were received by the library. Chief among these is the Manchester Guardian, an outstanding English newspaper.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

NOVEMBER 1958

BOYS AND GIRLS DEPARTMENT

Interest in the children's reading club program remains high. Miss Brown reports that 60% of the youngsters who have joined the library sponsored project are active participants. Statistically, it is interesting to note that the percentage of members who qualify is higher than the national average of 50%. Perhaps the answer is the manner in which the program is conducted locally. Requirements have been scaled down to meet the needs of the marginal reader who is a little slower and who hesitates to join because goals have been set too high. To qualify as a member of good standing in the reading club a youngster must read four books in six weeks. Of course, the rapid reader is encouraged to proceed at his normal rate of speed and interest. At last count, a total of 999 boys and girls were registered and Miss Brown expects more to join.

The annual Children's Book Week Festival was celebrated November 2-9. Special programs and decorations were planned by the staff.

BUILDING AND GROUNDS

The janitors continue to maintain the building and grounds satisfactorily.

CATALOG DEPARTMENT

A total of 1,398 volumes were added to the book collection last month. There are on hand, as of December 1, 1958, a total of 176,315 volumes. In the five-month period just completed, the library has

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acquired an average of 1,336 volumes per month.

CIRCULATION DEPARTMENT

One of the most interesting and highly successful exhibits from the standpoint of public attention and response, was a show of original Currier and Ives prints. The exhibit was arranged in cooperation with the Junior Department of the Charleston Woman's Club. Several telephone calls were received by the library in which original prints from private Currier and Ives collections were offered for display in the library. One amusing incident occurred when a junior high school boy asked to be directed to the "Curious Eyes" exhibit. Mrs. Bart resigned as assistant circulation librarian to accept a position with the Hebrew Union College.

EXTENSION DEPARTMENT

Miss Alderson reports that circulation of books remains high. The library maintains regularly scheduled bookmobile stops in many communities throughout Kanawha County and in some of the larger areas circulation often exceeds at a rate of 200 books per hour. In addition many of our teacher patrons borrow heavily. Last month, for example, 54 teachers visited the department to select 2,690 books for 73 grades in 21 schools. A similar number are expected in December and January.

REFERENCE DEPARTMENT

The department is collecting photographs depicting scenes, events and personalities important in the life of Charleston and Kanawha County. The large glossy prints have been made available to the library by the Charleston Daily Mail and Charleston Gazette. We feel

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[illegible] based on average of [illegible] volumes per month.

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One of the most interesting and highly successful exhibits was a memorial of media selection and response, was a [illegible] exhibit [illegible] was [illegible] exhibit. The exhibit was sponsored in cooperation with the Junior Department of the Cleveland Public Library. Personal selection cards were received by the Library in which a [illegible] number of [illegible] and these collections were displayed for viewing in the Library. The resulting interest overwhelmed a [illegible] [illegible] [illegible] to the "[illegible]" exhibit. The [illegible] [illegible] is available. Inside the Library [illegible] [illegible] [illegible].

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that in future years the library will own as well as be the source of such valuable local history material.

MERRY CHRISTMAS AND A HAPPY NEW YEAR from the staff and myself.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

December 9, 1958

REPORT OF THE DIRECTOR

FOR

DECEMBER 1958

Christmas arrangements beautifully created by Mrs. E. Forrest Jones decorated the lobby and browsing and reference rooms during the holiday season.

With the advent of cooler weather, we are realizing more and more the effectiveness of our storm door enclosure. In addition to the usual advantages mentioned in previous reports, I would not hesitate to say that the installation has worked so well for us that absences due to illness have become almost negligible among circulation department personnel. With the buffer in place, the clerks, particularly those working at the return desk, are not subjected to extreme blasts of wintery air and sudden changes in temperature.

BOYS AND GIRLS DEPARTMENT

Miss Brown reports that Christmas programs highlighted the department's activities for the month. Puppet shows and story hours were presented before an estimated total audience exceeding 300. It is interesting to point out that one of the requests most often heard last month was, "please recommend some stories I can read to my children during the Christmas season."

BUILDING AND GROUNDS

Mr. Lander and his men continue to make the necessary repairs and installation to furniture and fixtures while keeping the building and grounds neat and clean.

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With the advent of cooler weather, we are [illegible] the delivery of our modern door designs. In addition to the usual [illegible] mentioned in previous reports, I would [illegible] the television has worked so well for us that [illegible] have become clients [illegible] in place, [illegible] are [illegible] to [illegible].

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This firm [illegible] [illegible] materials for [illegible]. [illegible] and shady [illegible] [illegible] an [illegible] [illegible] (MC). It is [illegible] [illegible] out that one of the [illegible] [illegible] [illegible] [illegible] [illegible] [illegible] [illegible].

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[illegible] and his [illegible] to [illegible] [illegible] [illegible] [illegible] [illegible] [illegible] [illegible].

CATALOG DEPARTMENT

A total of 1,685 books were processed and added to the collection which numbers 177,657 volumes.

CIRCULATION DEPARTMENT

Several applications have been received from librarians interested in being considered for the vacant position in the circulation department. The one applicant who is qualified has earned a fifth year library school degree and has had considerable experience in both college and public library work. Screening efforts have begun. References are being contacted and credentials are expected from the library school.

Miss Bryson reports a "tremendous upsurge" in the circulation department facilities and materials by high school and college students, particularly on the days immediately following Christmas. She adds that on Monday, December 29, circulation of books exceeded 1,000 for the first time in the past five years.

EXTENSION DEPARTMENT

The most interesting news concerns our department head. Miss Frances Alderson became Mrs. Kenneth Swope on December 27. Fewer bookmobile stops were scheduled for December in order to permit a periodic check-up of equipment and to allow some time for minor repairs and adjustments to be made on the bookmobile.

REFERENCE DEPARTMENT

The use of reference department services by the public remained rather constant during the month. Generally, the staff experiences a brief period of patron inactivity during the pre-holiday season. However, this year,

requests for information reached a three year high. Many of these requests were for materials on Christmas customs and observances in foreign lands.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

January 6, 1959

REPORT OF THE DIRECTOR

FOR

JANUARY 1959

The Director attended the Midwinter Conference of the American Library Association held in Chicago, Illinois, January 26-30, 1959. A report of that conference is being prepared and will be sent to each member of the Library Board.

The second annual National Library Week celebration will be observed the week of April 12-18, 1959. It is sponsored jointly by the National Book Council and the American Library Association. The theme in West Virginia is, "For a better-read, better informed America." The local committee is in the process of being organized. It will include representatives from college, school, public and industrial libraries, as well as book store personnel and interested friends. Mr. Simmons and I will serve on that committee.

Printed copies of the annual report were sent to each member of the Library Board. Distribution to the public will be made shortly.

BOYS AND GIRLS DEPARTMENT

The position of assistant children's librarian remains unfilled despite announcements in library periodicals and correspondence with library schools. The Director recently spoke with library school deans from the University of Kentucky and Carnegie Tech regarding the vacancy and both agreed that while the demand for children's librarians is extremely heavy, the supply is limited.

BUILDING AND GROUNDS

The usual necessary repairs to facilities, furniture and equipment occupies much of the janitorial staff time.

CATALOG DEPARTMENT

Of special importance to libraries and librarians is the recently inaugurated Library of Congress plan to "catalog in source," which means, simply, cataloging a book before it is published and printing a facsimile of the catalog card in the book itself. As of now, some 230 publishers have agreed to cooperate. Not all of the presses will include "cataloging in source" in every publication; some have not yet begun to do so. All have agreed to participate in some degree, however. This often proposed and long awaited practice will do much to minimize the processing of vast numbers of American books.

Miss Brugger reports that a total of 1,372 books were added to the collection which numbers 177,939 volumes.

CIRCULATION DEPARTMENT

Several applications have been received from librarians interested in becoming candidates for the position of assistant circulation librarian vacant since December, 1958. Screening procedures have eliminated two persons from further consideration because of health and incompatibility. We are presently awaiting word from references and library school administrators regarding two librarians - one from New York and the other from Kentucky.

EXTENSION DEPARTMENT

Road and weather conditions not withstanding, the bookmobile usually manages to maintain its regular schedule of runs. However, for the first time this winter, on January 16, the bookmobile was unable to meet two early morning commitments because of hazardous and icy road conditions. After a

short delay, during which time the roads were cindered or salted, the bookmobile proceeded to complete the remaining portion of its schedule.

REFERENCE DEPARTMENT

Miss Gerard and Miss Fisher have prepared a brief and easy guide on "How to use the reference department?" The work was prepared in answer to many elementary questions from adult patrons as well as high school and college students asking "How do I use this?" "Where do I find that?" "What does this entry mean?" We hope the distribution of the mimeographed guide will save wear and tear on our staff as well as enable us to serve our patrons better.

Miss Gerard reports that the department is receiving more requests for information on West Virginia than in any previous time. She adds that on many occasions they have found it necessary to consult Dr. Cook before a final answer can be given.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

February 10, 1959

REPORT OF THE DIRECTOR

FOR

FEBRUARY 1959

While in the process of gathering material on the early history of the Kanawha County Public Library, we have been able to locate some pieces of information which I should like to share with you.

As you know, the library (Charleston Public Library) was first opened to the public on June 3, 1909. At the close of that first day the library recorded a total circulation of 13 books - nine adult and four juvenile titles. The first book placed into the collection was Sir Walter Scott's LADY OF THE LAKE and library card number one was issued to Mrs. Samuel Matheson residing at 1002 Washington Street.

The first librarian, Mrs. Mabel Delle Jones O'Brien, was located and living in Decatur, Georgia. She has graciously agreed to send us photographs which have been received and are being reproduced. (See minutes March 10, 1959).

On February 5, 1959 the library received and deposited its William A. Bradford, Jr., Memorial Fund check in the amount of $489.60.

The Director and various members of the staff met with the Kanawha County School Librarians' Association at a February 5th meeting in the Library to discuss library services offered to the schools and librarians by the Kanawha County Public Library.

BOYS AND GIRLS DEPARTMENT

Miss Brown reports that department activity, specifically the circulation of children's books, increased last month by a very substantial margin. Statistics show that a total of 17,802 books were

taken home; an increase of 3,689 books over February of last year. Without exception, the busiest library day of the week is Saturday when more people visit the Library and make greater use of its services and facilities. For the past five Saturdays, the department has passed the 1,000 mark by averaging 1,040 books per Saturday at a level of approximately 130 books circulated per hour.

CATALOG DEPARTMENT

Miss Brugger reports that a total of 1,220 books were added to the collection which numbers 178,978 volumes.

CIRCULATION DEPARTMENT

Miss Bryson reports that circulation of library materials was very heavy in February. More people visited and used the Library as indicated statistically in our records by the increase in book circulations and borrower registrations. This indication is further substantiated by the fact that our librarians have recorded almost 500 more requests for information than in February 1958. I might add that keeping a record of the questions asked by the borrowers is an important part of our program because it gives us a very good opportunity to gauge the reading needs and tastes of the community.

Aside from the fact that more new books are available, one aspect of service which has drawn a lot of people to the library are the exhibits arranged by Mr. Simmons. One such outstanding display receiving considerable attention and comment was a colorful reproduction of Gaughan woodcuts previously exhibited at the Boston Museum of Fine Arts.

EXTENSION DEPARTMENT

Circulation gains, although not as spectacular as those in the Boys and Girls and Circulation Departments, nevertheless were in evidence. Bookmobile circulation is quite heavy in such communities as Dunbar, Ordnance Park in St. Albans, Nitro, Clendenin, Cedar Grove and Marmet.

Our assistant extension librarian has indicated to me that she is contemplating marriage and a move to another state within the next few months. Locating qualified librarians to fill staff vacancies is a problem facing all library institutions.

REFERENCE DEPARTMENT

The Chesapeake and Potomac Telephone Company of West Virginia presented the Library with telephone directories of many major cities in the United States. Included in the gift were all the directories issued for cities in West Virginia. Reference personnel find the telephone directory a very valuable reference tool. This collection will replace our present outdated directories.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

March 10, 1959

REPORT OF THE DIRECTOR

FOR

MARCH 1959

BOYS AND GIRLS DEPARTMENT

Miss Brown reports that circulation of children's books continues to improve. In the period from July 1958 through March 1959 the department saw an increase in book circulation of 4% over a similar period of the previous year.

In an effort to bring to the attention of the profession the various vacancies on the library staff, the Director has taken advantage of several avenues of approach. One of these is contact with the library schools. The response of one library school administrator reflects the problem faced by many libraries. He remarked that last year, his 1958 graduating class of 77 students had 1,800 job opportunities from which to choose. Perhaps the solution for the state libraries as a whole lies with the recently established graduate library school at West Virginia University. It is hoped that of those attracted to the program a sufficient number of library school students will remain to work in libraries in West Virginia.

BUILDING AND GROUNDS

The necessary maintenance of facilities and equipment continues to occupy much of the janitors' time. Some improvements have been made with the installation of additional lighting and shelving and with the replacement of a small area of rotted flooring in the hallway of the Children's Museum.

CATALOG DEPARTMENT

Miss Brugger reports that a total of 1,589 books were added to the collection which numbers 180,313 volumes. Thus far, in the current fiscal year, the library has added to its book collection a total of 12,537 volumes as compared to 5,059 volumes in a similar period of the previous year.

CIRCULATION DEPARTMENT

Two applicants have indicated their willingness to visit Charleston for an interview sometime during the latter part of April.

Miss Bryson reports that circulation of library materials remains at a high level. In the nine month period just completed, July through March, circulation has increased by 16% over a similar period of the previous year.

EXTENSION DEPARTMENT

The 1959 summer bookmobile schedule is in the process of completion. The stop at Diamond was eliminated because of poor response. Several new areas will be visited, one each in Witcher, River Lakes Estates and Leewood. Altogether there will be 46 bi-weekly and six monthly stops.

In the period from July 1958 through March 1959, Mrs. Frances Alderson Swope reports an increase in book circulation of 3% over a similar period of the previous year.

REFERENCE DEPARTMENT

As in preceding months, activity in the department during March was consistently heavy. An increasing number of high school and

college students are using the library in search of materials to meet classroom assignments. A Library of Congress reference librarian visited the department on March 19 and remarked favorably on the quality of the department's book collection.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

April 7, 1959

REPORT OF THE DIRECTOR

FOR

APRIL 1959

From April 12 to April 18 the libraries and bookstores of Kanawha County were busy celebrating the second annual National Library Week sponsored nationally by the National Book Committee and the American Library Association. Following the 1958 theme of "Wake Up and Read," West Virginia in 1959, adopted the slogan, "For a better-read, better-informed America," to arouse interest in libraries of all kinds including libraries maintained by individuals in their own home; and to emphasize the values of books and reading. Members of the state committee included Dr. Roy Bird Cook and myself.

At the local level, the Daily Mail and Gazette, radio and television stations, banks, restaurants and private businesses made it possible to reach a wide community audience by means of stories, announcements, posters, table cards and window displays. In the library we featured an exhibit of some of the oldest Bibles and related materials owned by residents of Kanawha County. One Bible dated back to 1614. Dr. Trevor of Morris Harvey College loaned us fragments from the Dead Sea Scrolls and a friend permitted us to show original leaves taken from Bibles dating back to the 1100's and 1200's. The response to this exhibit was enthusiastic. Mr. Simmons informs me that 80 persons offered to loan the library 85 pieces of material for its National Library Week exhibit.

Plans are all but completed for the celebration of the library's 50th birthday.

Briefly:

- The event will be marked with an informal reception in the library on June 3, 1959 between the hours of 2:00 - 5:00 p.m.
- Mrs. O'Brien, our first librarian, will be with us. We also hope to have Mrs. John Norvell present.
- Working on the project are: Mrs. Roy Bird Cook and Mrs. Julia O'Connor of the Woman's Kanawha Literary Club, Mrs. Anderson, Mrs. Brown, Miss Bryson, Miss Brugger and I.
- Stories with pictures are being prepared for the Gazette-Mail.
- Invitations have been sent to city and county organizations.
- Personal invitations will be mailed shortly.
- A pictorial exhibit of early Charleston and Kanawha County will be featured in the library.

BOYS AND GIRLS DEPARTMENT

Miss Brown reports that approximately 200 children from six schools visited the department. Following the usual stories, puppet show and registration of new borrowers, the boys and girls were shown, by example, how to use the library.

BUILDING AND GROUNDS

The big project which begins at this time each year is now underway - spring house cleaning for both inside and outside the building. In addition to the usual chores indoors, the main entranceway will be cleaned, pigeon nests will be removed from ledges and the steps and sidewalks will receive a daily washing with the garden hose.

CATALOG DEPARTMENT

Miss Brugger reports that 1,436 volumes were added to the book collection last month - 1,358 by purchase and 78 by gifts. The book stock totals 181,490 volumes as of April 30, 1959.

CIRCULATION DEPARTMENT

Last month, I reported that two librarians had indicated an interest in the Circulation Department vacancy. Each of the ladies had expressed their willingness to visit Charleston some time in April. Several days afterwards, I received word that one had a change of mind and would not come, while the second was unable to make the visit because of a brief illness and schedule conflict. As it now stands, we have agreed tentatively to see each other sometime in June. In the meantime, a few additional inquiries have been received from other librarians and soon-to-be graduated library school students.

EXTENSION DEPARTMENT

Miss Joan Hurley resigned as Assistant Extension Librarian and will be leaving for another part of the country and the start of a new career - marriage. Her absence comes at a time when substitutes are readily available. The employment of high school librarians during the summer months and in periods of emergencies has been most satisfactory.

REFERENCE DEPARTMENT

As the school year draws to a close, activity in the department begins to level off. This situation, however, is short-lived as the

beginning of summer school sessions usually finds students returning to the library.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich

May 12, 1959

REPORT OF THE DIRECTOR

FOR

MAY 1959

The vacation schedule for the library staff is completed and substitute librarians have been employed for the summer.

The Director and department heads participated in a program before the American Association of University Women in which the library, books and reading were discussed.

Various members of the staff participated in a workshop on libraries sponsored by the West Virginia Library Commission.

BOYS AND GIRLS DEPARTMENT

Several schools were visited by Miss Brown for the purpose of presenting reading club awards to children as well as to encourage reading and use of the library by the boys and girls during the vacation months.

BUILDING AND GROUNDS

The custodians, under the direction and supervision of Mr. Lander, the building superintendent, concentrated on various phases of good housekeeping in preparation for the open house and reception in June. Nearly all areas of public and staff rooms have been spring cleaned.

CATALOG DEPARTMENT

Miss Brugger reports that a total of 1,220 books were added to the collection which numbers 182,122 volumes. We anticipate two clerical vacancies in the department this fall when Mrs. Copen and Mrs. Horton leave.

CIRCULATION DEPARTMENT

The month of May in the circulation department is traditionally a quiet month when fewer materials are taken home by library borrowers. Patron demand for books and pamphlets, particularly by high school and college students who have completed their assignments and await the end of the school year, is not as great as in any of the preceding months.

Several attractive and interesting exhibits were arranged and displayed in the department.

EXTENSION DEPARTMENT

Mrs. Helen Miller, former circulation department head, who has continued working in the library on a part-time, substitute basis, will become a full-time librarian assistant effective September 1.

We are grateful to the Gazette-Mail for the splendid picture and story on the Noble Order of Bookworms Reading Club which appeared as a feature article on May 31. Mrs. Swope reports that this reading club has become more and more popular with the children, parents and teachers. This year a total of 1,846 boys and girls completed requirements for membership as compared to 1,603 of a year ago.

REFERENCE DEPARTMENT

Mrs. Frances Neel Chaney, associate professor of library science at George Peabody College for Teachers and a nationally known reference authority, visited the department and remarked about the high quality of the reference collection.

With the expected return of the summer school student, activity in the department will be increased to a higher pitch than was in evidence during May.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

June 9, 1959

REPORT OF THE DIRECTOR

FOR

JUNE 1959

The Director attended the 78th Annual Conference of the American Library Association held in Washington, D. C., June 19-26, 1959. A report of that conference is being prepared and will be sent to each member of the Library Board.

On June 3, 1959, the Kanawha County Public Library successfully completed 50 years of public library service in Charleston and Kanawha County.

Guests of honor at the special celebration were Mrs. Raymond H. O'Brien (Mabel Delle Jones) of Decatur, Georgia, the library's first librarian, and Mrs. John Norvell of Charleston, West Virginia, charter member of the Woman's Kanawha Literary Club whose organization promoted action in support and establishment of a public library.

The Kanawha County Public Library said, "Welcome" to its many visitors with an open house and reception. Members of the Library Board, Woman's Kanawha Literary Club, and the staff completed all arrangements, greeted guests and in general made June 3, 1959, a memorable, beautiful and happy occasion.

BOYS AND GIRLS DEPARTMENT

The Library sponsored summer reading club program is underway and a total of 861 youngsters representing 60 schools of the area are continuing to read library books during the school vacation period.

The department lent to the Kanawha County Reading Clinic at Chamberlain Elementary School a total of 136 selected volumes for use in its program.

In addition, another 106 books have been borrowed by the West Virginia State College Reading Clinic at Institute.

BUILDING AND GROUNDS

All of the non-public rooms on the second and third floors are being cleaned and contents dusted. Materials, no longer needed, are being discarded because of their potential as a fire or safety hazard.

CATALOG DEPARTMENT

A total of 1,480 books were processed and added to the collection which numbers 183,412 volumes.

CIRCULATION DEPARTMENT

Miss Bryson reports that circulation of library materials improved considerably over the previous month with the return of the summer school student and library patron in search of vacation time reading.

EXTENSION DEPARTMENT

Preparations are underway in processing requests for loans of books to county schools. A total of 2,985 volumes have thus far been prepared for September's delivery to 19 schools.

REFERENCE DEPARTMENT

Beginning in June and running throughout most of the summer the one question repeated most frequently is "May I see your collection of college catalogs." To meet this situation, the library maintains a collection of approximately 250 catalogs acquired free of charge from the leading American colleges and universities.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

July 7, 1959

REPORT OF THE DIRECTOR

FOR

JULY 1959

BOYS AND GIRLS DEPARTMENT

Interest and activity in children's books and reading continues to be good despite unusually hot weather and school vacations when most boys and girls are expected to be outdoors or away on family trips. The summer reading club program is by and large instrumental in attracting youngsters to the juvenile department.

BUILDING AND GROUNDS

The non-public rooms on the second and top floors, used for storage purposes by the Library and Children's Museum, have been cleaned and excess materials no longer needed have been removed. Regular and periodic housekeeping chores in these areas are essential because it gives us the opportunity of eliminating hazards which sometimes tend to accumulate.

CATALOG DEPARTMENT

Miss Brugger reports that a total of 1,544 books were processed and added to the collection which numbers 184,846 volumes.

CIRCULATION DEPARTMENT

As a result of a recent visit to Charleston and the Kanawha County Public Library in particular, I have received an indication from a librarian who expressed interest in the vacant position of librarian assistant in the Circulation Department.

EXTENSION DEPARTMENT

The Extension Department librarians together with cooperating teachers are continuing to select and prepare collections of books for loan to various county schools. Last month a total of 2,190 books have been processed for September delivery to 13 more schools.

REFERENCE DEPARTMENT

Apparently the hot and humid weather is responsible for fewer visitations to the department by library patrons. Several summer school classes of high school students visited the library and were given instructions on how to use library materials.

Respectfully submitted,

Nicholas Winowich
Director

August 4, 1959

REPORT OF THE DIRECTOR

FOR

AUGUST 1959

With a sigh of relief that hot and humid August weather has made its last uncomfortable stand, and with anticipation of better and seasonable weather to come, staff and patrons alike can now desert the constrictive confines of the circulating fan areas for the spaciousness found in other parts of the room.

On August 1, the Library received its semi-annual William A. Bradford, Jr. Memorial Fund check in the amount of $864.24. On February, you will recall, we received a check of $489.60. The total amount of Bradford money received for the year 1959 was $1,353.84.

The West Virginia Library Association will hold its 44th annual conference in Huntington at the Hotel Prichard, on Friday and Saturday, October 16 and 17, 1959. The program emphasis will be geared to the particular interests of public library trustees and school librarians as well as to the general interests of all librarians.

Circulation records reveal that 9% more books were taken home by library borrowers in August, 1959 than in August, 1958. Each of the lending departments experienced an increase ranging from 3% to 11%.

	August, 1958	August, 1959	% change from last year
Boys and Girls	9,507	10,534	11%
Circulation	10,699	11,098	3%
Extension	17,228	18,697	9%
	37,434	40,329	9%

BOYS AND GIRLS DEPARTMENT

The Vacation Reading Club program, promoted by the department to keep children reading during the summer months, has been successfully concluded. It is estimated that the total number of books read by club members will exceed last year's total of 7,778 books.

BUILDING AND GROUNDS

A section of the sidewalk on the corner of Lee and Hale Streets was repaired and improved. The usual maintenance duties and responsibilities continue to occupy much of the janitors' time while keeping the building and land neat and clean.

CATALOG DEPARTMENT

A total of 1,208 books were processed and added to the collection which numbers 185,554 volumes.

CIRCULATION DEPARTMENT

The position of librarian assistant in the Circulation Department remains unfilled. The applicant being considered for the job decided at the last moment to change her mind.

EXTENSION DEPARTMENT

Mrs. Swope reports that 2,180 books were prepared for delivery to 24 schools. Our records to date show that 179 grades in 55 schools will receive 7,355 books when delivery is made in September.

REFERENCE DEPARTMENT

Several outstanding photographs depicting Charleston scenes dating back to the 1910's and 1920's have been added to the local history collection. The collection will also include and portray, in addition to scenes of Charleston

and Kanawha County, events and personalities important to the growth and development of our community.

Of serious note, Miss Gerard, head of the department, has not been well lately and as a consequence, has entered a Wheeling Hospital for observation. It is expected that her absence will continue through September. Mr. Simmons and substitutes have been assisting Miss Fisher during the emergency.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

September 8, 1959

AMERICAN LIBRARY ASSOCIATION ANNUAL CONFERENCE

June 19-25, 1959

The 78th Annual Conference of the American Library Association was held in Washington, D. C. during the week of June 19-25, 1959.

A record number of 5,346 persons registered for the conference. The attendance figures were the highest ever attained. Previously, the record was held by New York City when 5,312 persons registered for the 1937 conference.

Some further statistics, which are interestingly noted, are these:

1. There were 350 scheduled meetings embracing special sessions by type of library (public, school, college and research) and by type of activity (children's young people, adult and administrative). The remaining meetings were of general interest to all conferees.
2. There were 281 exhibits consisting of displays of books, library materials and library supplies, equipment and furniture.

Mr. Emerson Greenaway, Director of the Free Library of Philadelphia, presided. At the conclusion of the conference, he was succeeded in office by Mr. Benjamin E. Powell, Director of Duke University Library.

The official election results for 1960/1961 were announced. Mrs. Frances L. Spain, Chief of Children's Services of New York Public Library was elected First Vice-President and President-Elect.

The 79th Annual Conference of the American Library Association will be held in Montreal, June 19-25, 1960.

On June 20 and 21, the American Association of Library Trustees met for an institute on "The Library - A Tool to Build a Better America." A record number of 182 persons were registered and in attendance for the two-day session. Group discussions of common trustee problems afforded opportunities for members to make use of the successful experiences of other trustees. The group also heard a series of demonstrations of effective programs developed by various state trustee organizations.

One of the most impressive and appropriate meetings of the week was a congressional luncheon sponsored by the American Library Association in co-operation with state library associations. At the West Virginia table were: Senator Randolph, Representative Bailey, Representative Moore, Mr. Crabtree of Representative Heckler's office, Mr. Kee of Mrs. Kee's office, State Senate President Bean, and Mary Chilton Abbott of the Gazette-Mail. The purpose of the luncheon was to express appreciation for congressional support of library progress. The president of the American Library Association addressed a few remarks of gratitude and to the astonishment and delight of those present there were no other speeches.

Bennett Cerf, President of Random House Publishing Company, and equally well-known television personality, wit and writer, delivered a delightful and informative talk before an overflow audience. Mr. Cerf remarked that contrary to an opinion shared by some, television viewing has increased the reading of books in the United States rather than decreased it. Of his several examples, the most impressive was the fact that the sale of Stendahl's "The Red and the Black" rose in sales from 1200 a year to 6,000 a week immediately after the first session of TV's 6:30 a.m. College English Course, Sunrise Semester.

National Library Week sponsored by the National Book Committee in cooperation with the American Library Association has been extended for another three years. The first two efforts to highlight books, reading, and libraries has proved highly successful.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

SEPTEMBER 1959

Final plans for the 1959 West Virginia Library Association Annual Conference, to be held in Huntington at the Hotel Prichard on October 16 and 17, are virtually complete. The luncheon program for Friday, October 16, will be of special interest to members of Library Boards of Trustees. Mr. George Coen, member of the Ohio State Library and Past President of the Ohio Library Trustees Association, will be the principal speaker. He will talk about "Achieving Trustee Objectives Through Organized Activities." Following the talk and discussion period, Mr. Coen will assi the officers and members of the Association in organizing a Trustee Section which has been under consideration for several years.

Mr. John Ciardi, Poetry Editor of The Saturday Review of Literature and Professor of English at Rutgers University, will be the main speaker at the banquet session on Friday evening.

These are just some of the highlights of the 44th annual conference program.

We shall soon begin to call on delinquent borrowers who, after proper notice, fail to return library materials. All necessary preparations, have been completed. Interviews of likely candidates for the messenger position, are currently being conducted. We prefer to employ a male retired teacher or principal. However, this may not be possible since several acceptable candidates are continuing to do substitute teaching and consequently have a limited number of hours for other work experiences.

	July-Sept. 1958	July-Sept. 1959	% Change	Sept. 1958	Sept. 1959	% Change
Boys and Girls	29,313	32,004	+ 9%	7,566	7,431	- 2%
Circulation	33,584	36,574	+ 9%	10,783	11,226	+ 4%
Extension	66,316	106,546	+ 61%	13,716	55,614	+ 305%
	129,213	175,124	+ 36%	32,065	74,271	+ 132%

Circulation records for the first quarter continue to improve. Increases have been recorded by each of the three lending departments. Boys and Girls and Circulation Departments have experienced an increase of 9%. The Extension Department reports an increase of 61%. A note of explanation, however, in the latter case is necessary. The unusually high count recorded by the Extension Department stems from the fact that many, many books on loan to schools remained to be processed until recently. The return of key personnel, a full staff and use of substitute assistants have reduced the large number of deposit collections remaining from Spring.

BOYS AND GIRLS DEPARTMENT

On September 3, Miss Brown spoke at a meeting of the 4th, 5th, and 6th grade teachers. Her subject was "Using Poetry to Help Children in the Intermediate Grades Develop Habits of Listening." Some teachers already have introduced the appreciation, understanding and expression of poetry to their classes. We can tell because of numerous requests received from youngsters and parents.

BUILDING AND GROUNDS

Additional units of lighting have been installed in the Catalog Department and Director's office.

CATALOG DEPARTMENT

Miss Brugger reports a total of 1,562 books were processed and added to the collection which numbers 186,479 volumes.

CIRCULATION DEPARTMENT

On September 3rd, Miss Ruth Fiscatt spoke before a group of Junior High School English Teachers meeting in conference prior to the start of another school term. She explained the ways in which teachers could help students in making the best possible use of the public library. Invitations to visit the library by classes were extended. Such visitations, over the past few years, have proven mutually satisfactory - the student is taught how he can help himself when searching for library materials. Approximately 150 students from six classes representing junior and senior high, nursing school and adult education groups visited the library.

EXTENSION DEPARTMENT

Mrs. William Miller replaces Miss Joan Hurley as Librarian Assistant in the Extension Department. Mrs. Miller previously served as Head of Circulation and as a substitute in the Extension Department. She is, of course, with us in a full-time capacity.

REFERENCE DEPARTMENT

Miss Hazel Fisher, Librarian Assistant in the Reference Department, reports a substantial increase in the use of reference materials since the opening of schools and colleges. Miss Gerard's absence will continue through October. She is resting comfortably at home and expects to return in November.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

OCTOBER 1959

The West Virginia Library Commission is sponsoring a two-day conference for public library trustees. Meetings will be held in Charleston at the Daniel Boone hotel on November 20 and 21. Programs of general interest have been arranged and participants will include public library trustees from Gary, Indiana, and Greenfield, Massachusetts, as well as legal and tax experts from the State. Library trustees from West Virginia will take part in group and panel discussions to consider such topics as: "The Role of the Trustee in Effective Library Service;" and "West Virginia Laws Affecting Public Libraries." Arrangements include a dinner meeting and luncheon program at a total cost of $6.00 per guest. If possible, schedule and time permitting, may I urge you to attend any or all of the meetings. Guests to the conference will be invited to visit the Kanawha County Public Library on Friday afternoon from 3-5 p.m.

The messenger has begun to make personal calls to homes of delinquent borrowers who fail to return library materials following notifications. A summary and results of the service are as follows:

MESSENGER

October 1959

EXPENDITURES

Salary of messenger - 28 hours at $1.07	$29.96
Travel - 139.1 miles @ 7¢ a mile	9.74
	$39.70

	Fines Collected	No. of Lost Books Paid	Total Cost of Lost Books Paid	Total No. of Books Returned	Value of Books Returned
Boys and Girls	$2.50	2	$3.74	30	$ 85.89
Circulation	4.50	----	-----	6	33.61
Extension	2.50	----	-----	21	51.32
Total	$9.50	2	$3.74	57	$170.82

Although circulation of library materials for October, 1959, has decreased by 10% in comparison with October, 1958, overall statistics for the first four months show that 19% more books were lent to borrowers than in a similar period of the previous year.

	July-Oct. 1958	July-Oct. 1959	% Change	Oct. 1958	Oct. 1959	% Change
Boys and Girls	45,842	47,140	+ 3%	16,529	15,136	- 8%
Circulation	46,461	49,651	+ 7%	12,877	13,077	+ 2%
Extension	108,681	142,571	+ 31%	42,365	36,025	- 15%
Total	200,984	239,362	+ 19%	71,771	64,238	- 10%

The University Club of Charleston is sponsoring its Annual Career Consultation Service for the benefit of Kanawha County high school students. The Kanawha County Public Library has been invited to participate. The purpose of the service is to offer advice and guidance to students interested in attending college in preparation for entrance into scientific, technical and professional fields of interest following graduation.

BOYS AND GIRLS DEPARTMENT

Saturdays continue to be one of the busier days of the week in the Children's Room. Use of high school librarians, one each Saturday, has helped immeasurably.

BUILDING AND GROUNDS

We are contemplating the installation of another storm door enclosure at the Hale Street entrance to bring about a greater degree of comfort on the ground floor during the winter months which will also result in a savings on fuel consumption.

CATALOG DEPARTMENT

A total of 1,382 volumes were added to the book collection last month. There are on hand, as of October 31, 1959, a total of 187,356 volumes.

CIRCULATION DEPARTMENT

Several high school classes visited the library. Students were shown library facilities and were introduced to some of the library tools (card catalog and indexes) they would be required to use in preparation of assignments. Another outstanding exhibit, a preview of, "Abstracts by Mrs. Anne R. Lowenburg" was arrange Following their exhibit here, the paintings are scheduled to be shown at the Museum of Fine Arts.

EXTENSION DEPARTMENT

Mrs. Swope reports that 455 classrooms in 57 schools have received 12,437 books on loan from the Extension Department during the first semester of the current schoo year. Requests for second semester loans are being processed now and it is estimate that the totals will be about the same.

REFERENCE DEPARTMENT

With the cooperation of other members of the staff and use of substitute librarians on Saturdays, Miss Fisher is capably conducting the affairs of the reference department during Miss Gerard's absence.

Respectfully submitted,

Nicholas Weinrich

REPORT OF THE DIRECTOR

FOR

NOVEMBER 1959

Thomas Jefferson Jr. High School was the scene of interested activity the night of November 16 as students of Kanawha County Schools, their parents and discussion leaders, inaugurated another annual career conference. At the invitation of the sponsors, Kanawha County Public Library was asked to participate. The Library Director and Miss Bryson, acquainted those present, incidentally 12 young ladies and a mother, with librarianship as a career. To supplement the program, packets of interesting and enlightening materials were distributed.

The work of the messenger is progressing satisfactorily. In spite of an infrequent and irregular schedule, he has managed to regain possession, thus far, of 84 books whose combined value totals $214. In addition, $24 in fines and $9.56 for lost books have been collected.

Circulation of library materials for the five-month period ending in November show increases of 11%, 5% and 17% respectively for all three lending departments - Boys and Girls, Circulation and Extension.

Several outstanding paintings by local artists are on exhibit in the reference department. The paintings, adding originality and atmosphere to an attractive room, will remain with the Library on an indefinite loan. After several months they will be changed or replaced by the Allied Artists of West Virginia who have cooperated enthusiastically and who are appreciative of the opportunity of exhibiting works of its members. The following can be seen: "Flower and Bottles," by C. J. Kuhn; "Later Than You Think," by Mary McClure Black; "Shadows in the Alley," by Margery Clark; and "Summer Studio," by Grace Martin Taylor.

BOYS AND GIRLS DEPARTMENT

The Child Study League of Kanawha County presented the Library with a gift - a check for $40 to be used for the purchase of children's books.

One of the features of Children's Book Week celebrated November 1 through November 7, was a display of brightly colored and suitably inscribed library posters prepared by school children. One which brought many appropriate chuckles was drawn by a third grader who sketched a picture of a pigeon visiting the library and entitled "Even Pigeons Go to the Library."

BUILDING AND GROUNDS

With the arrival of cold weather and the likelihood of snow and ice, the custodial emphasis is on shovels, scrapers and salt for better and safer outdoor care and maintenance.

CATALOG DEPARTMENT

Miss Brugger reports that a total of 1,600 books were processed and added to the collection which numbers 188,456 volumes.

CIRCULATION DEPARTMENT

Several additional units of shelving have been ordered, and when delivered, will be placed in the main room and fine arts room of the Circulation Department.

EXTENSION DEPARTMENT

Preparations for exchange of school deposit collections is underway. Mrs. Swope and Mrs. Miller, with the cooperation of many teachers, have processed 3,370 books for December delivery to 104 grades in 28 schools.

REFERENCE DEPARTMENT

Miss Frances Gerard, Head of Reference, returned November 9, on a part-time basis, after an extended illness.

With the rearrangement of equipment and furniture, additional shelving is being placed in the room overlooking Lee and Dickinson Streets.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

December 8, 1959

REPORT OF THE DIRECTOR

FOR

DECEMBER 1959

BOYS AND GIRLS DEPARTMENT

The Children's Christmas program, presented annually on the Saturday preceding Christmas, is one of the highlights of the year in the Boys and Girls Department. Amidst gay and seasonal decorations, an appropriate story is told by Miss Brown and followed by a suitable, but special, puppet show. With the cooperation of the Children's Museum, the youngsters are then taken to view a planetarium showing of the "Christmas Star". Miss Brown reports that approximately 150 persons were in attendance on December 19 when the event took place.

BUILDING AND GROUNDS

Additional units of shelving have been purchased for installation in Circulation, Reference and in overflow areas on the second floor. Delivery is expected to be made in January. When completed, space will be provided to accommodate more than 4,500 books.

As an added measure of safety, "push bars" have been conveniently placed on the Hale Street door to reduce the possibility of injury by accident. We have observed that library users, and on occasion, pages (high school students employed by the Library to shelve books and to do other routine work) frequently apply pressure to the glass pane rather than the wood frame when opening the door to leave the building. Hence, the addition.

CATALOG DEPARTMENT

A total of 1,347 books were processed and added to the collection which numbers 186,966 volumes.

CIRCULATION DEPARTMENT

One of the busiest periods in the library year usually takes place immediately following Christmas when many high school and college students frequent the library to make use of its services and facilities in search of materials to complete vacation assignments. As expected, the final week in December, 1959, saw great activity. Standing room only crowds, which generally began at midmorning and lasted through the late afternoon, were common occurrences. The picture story by the Daily Mail on December 30 shows one young lady working at a free-standing dictionary stand, while a young man, in another photograph, did some of his work on top of a counter height book case.

Circulation of library materials for the six-month period ending in December reveal increases of 6%, 6% and 14% respectively over a similar period of the preceding year for all three lending departments - Boys and Girls, Circulation and Extension.

EXTENSION DEPARTMENT

Fewer bookmobile stops were scheduled for December in order to permit a periodic check-up of equipment and to allow some time for minor repairs and adjustments to be made to the bookmobile. During the last week of December, we were also able to take advantage of the opportunity to thoroughly clean and wax the interior of the vehicle.

REFERENCE DEPARTMENT

The employment of qualified high school librarians as part-time substitutes during the Christmas holidays has helped immeasurably. All of the ladies are

familiar with the book collection and library practices having worked previously during vacation periods and on Saturdays.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

JANUARY 1960

	July 1958 Jan. 1959	July 1959 Jan. 1960	% Change	Jan. 1959	Jan. 1960	% Change
Boys and Girls	99,505	107,011	+ 8%	18,752	21,705	+ 16%
Circulation	86,242	90,422	+ 5%	14,420	14,423	0%
Extension	202,773	227,295	+ 12%	28,424	29,070	+ 2%
	388,520	424,728	+ 9%	61,596	65,198	+ 6%

Circulation statistics continue to show increases in the number of books lent to library borrowers. January, 1960, in comparison, was better by 6% than January, 1959; while, to date, the over-all growth was heavier by 9% than in a similar seven-month period of the previous year.

BOYS AND GIRLS DEPARTMENT

A charming array of animal figurines, placed before scenes from stories by Beatrix Potter, was recently exhibited for our visitors. Peter Rabbit, Benjamin Bunny, Mrs. Rabbit and the Flopsy bunnies, so it seems, were the most popular storybook characters found at the library. The Potter books, favorites of many for several generations, naturally were in heavy demand.

BUILDING AND GROUNDS

The installation of another storm door enclosure, this one at the Hale Street entrance, has been completed. The ground floor area, particularly the hallway, stairwell, catalog rooms, business office and director's office will be relatively free of cold spots and drafts resulting in a greater degree of comfort during the cold months of the year.

CATALOG DEPARTMENT

Miss Brugger reports that a total of 1,594 books were processed and added to the collection which now numbers 187,726 volumes. Frequent assistance was rendered by both Miss Brugger and Mr. Simmons when regular members in the Circulation and Reference Departments were absent because of illness.

CIRCULATION DEPARTMENT

In an effort to provide shelf space for new books, Miss Bryson and Miss Figgatt periodically and systematically scan the fiction and non-fiction sections searching for duplicate and infrequently used titles. These books are removed from the main floor and relocated in our expanded overflow area where space is not such a problem. All of these titles, of course, are still available to the library patron, but subject to individual request.

EXTENSION DEPARTMENT

Mrs. Swope reports that 83 teachers from 22 schools visited the department for the purpose of selecting books for their grade school pupils. A total of 3,645 books were prepared for delivery to these schools.

REFERENCE DEPARTMENT

Several physical changes have taken place recently when some pieces of equipment - filing cabinets, book, microfilm and map cases - were moved from the main floor to another location within the department. The change added to the uncluttered appearance of the room as well as to allow for a larger seating capacity.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF DIRECTOR

FOR

FEBRUARY 1960

In spite of bad weather a substantial increase was recorded in the number of books lent to library users during February, 1960. In the eight month period just concluded - July through February - statistics reveal that 10% more books were circulated than in a similar period of the previous year. Students undoubtedly have contributed most to the increase in library use.

BOYS AND GIRLS DEPARTMENT

Several kindergarten groups visited the library for an introduction to books, reading and the library. Story hours and puppet shows continue to be the highlight in the experience of most pre-schoolers.

BUILDING AND GROUNDS

Keeping up with or ahead of large accumulations of snowfall occupied much of the custodial time. Sidewalks and main entrance stairs were swept often to remain relatively clean. Additional units of shelving have been placed in the staff room for the benefit of Extension Department holdings.

CATALOG DEPARTMENT

A total of 1,966 books were processed and added to the collection which numbers 189,139 volumes.

CIRCULATION DEPARTMENT

Several interesting and informative exhibits were placed on display. One which drew considerable attention consisted of an exhibit showing the manufacture of nylon by Dupont from the raw material to the finished product.

EXTENSION DEPARTMENT

The bookmobile was on the road for 20 of 21 scheduled days. February 10 was omitted because of very poor road and driving conditions. The decision to "remain-at-home" depends upon the condition of roads over which the bookmobile is expected to travel. The usual procedure, in such cases, begins with a telephone call placed by a department librarian to the State Road Commission for a last minute report. With the receipt of this information, together with our own driving experience of that morning determines the day's bookmobile activity.

REFERENCE DEPARTMENT

The Reference Department acquired, by gift, a number of useful and valuable books. The West Virginia collection was enriched with the addition of directories, surveys and histories.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

MARCH 1960

	July 1958 - March 1959	July 1959 - March 1960	% Change	March 1959	March 1960	% Change
Boys and Girls	134,829	150,526	+ 12%	17,522	24,269	+ 39%
Circulation	115,869	121,981	+ 5%	14,867	16,027	+ 8%
Extension	279,655	328,971	+ 18%	48,645	52,389	+ 8%
	530,353	601,478	+ 13%	81,034	92,685	+ 14%

Circulation statistics continue to show an improvement in the number of books lent to library users. Of the three lending departments, the Boys and Girls division experienced the most spectacular gain. March, 1960, by comparison, was better by 39% than March, 1959. Increases of 8% each were recorded by Circulation and Extension Departments respectively. The overall figure at the three-quarter mark is substantially greater by 13% than in a similar period of the previous year.

BOYS AND GIRLS DEPARTMENT

In the past, one looked with anticipation to the day - Saturday most likely when the Library was expected to be the busiest - when a thousand or more books would be lent to library borrowers. Although this achievement has not reached the point of routine, lately, one views with satisfaction the frequency with which it does occur.

Miss Brown reports the average Saturday circulation during March was 1,224 - with a low of 1,071 and a high of 1,413.

BUILDING AND GROUNDS

The condition of windows in the building received special attention last month. After a close inspection, it was obvious that many of the windows, particu-

larly those found on the two top levels, were not in good shape. It was necessary, therefore, that appropriate action be taken. In many instances, old and brittle putty was replaced with fresh materials. Broken window panes were removed and new glass installed. To eliminate rattling, new hardware such as window locks were added.

CATALOG DEPARTMENT

Miss Brugger reports that a total of 1,250 books were added to the collection which numbers 189,742 volumes. As a note of interesting information, each year the Library of Congress receives, among many other things, new materials on West Virginia. To get the advantage and benefit of expert professional experience, the Kanawha County Public Library, through Miss Brugger, since 1950, has been cataloging all new West Virginia materials the Library of Congress expects to add to its collection. Each card carries an indication that the work was completed by us.

CIRCULATION DEPARTMENT

Several inquiries have been received from persons interested in the still vacant position in the department. Applications were sent to qualified librarians and it is hoped that the position will be filled before too much time elapses.

EXTENSION DEPARTMENT

The Bookmobile was on the road for 23 days and made all of its scheduled stops. The total Extension Department circulation of 52,389 represents an increase of 3,744 over March of last year. This increase is due part to the following reasons: several additional book collections have been loaned to schools not presently receiving them, the department's clientel continues to enlarge, consequently more

people are reading more books and the semi-annual exchange of books on loan to St. Albans and South Charleston public libraries was recently completed.

REFERENCE DEPARTMENT

Mr. Edward Tabler, of Charleston, in his forthcoming book on Africa, acknowledges with appreciation the helpful assistance of the Reference Department staff. Miss Gerard and Miss Fisher processed inter-library loan requests when specific books were not available at the library.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF DIRECTOR

FOR

APRIL 1960

	July 1958-April 1959	July 1959-April 1960	% Change	April 1959	April 1960	% Change
Boys and Girls	151,367	176,159	+ 16%	16,538	25,633	+ 55%
Circulation	130,371	135,869	+ 4%	14,502	13,888	- 4%
Extension	315,239	367,963	+ 17%	35,584	38,992	+ 10%
	596,977	679,991	+ 14%	66,624	78,513	+ 18%

Coming down the home stretch one easily views circulation of library materials to be ahead of last year's pace by 14%. Last month, in spite of a 4% recession recorded by adult circulation, April's total was greater by 18% than in 1959.

The West Virginia Library Commission is sponsoring a workshop for public library trustees and librarians to be held in Charleston on May 13 and 14 at the Daniel Boone Hotel. The program will begin on Friday morning at 10:00 a.m. and conclude on Saturday afternoon at 5:00 p.m. Mr. George W. Coen, of Lancaster, Ohio, past-president of the Ohio Library Trustees Association, will be the principal speaker at a dinner given Friday night. Those planning to attend can expect, in addition to the usual parking fees, to pay $3.65 for dinner and $2.35 for luncheon on Saturday.

BOYS AND GIRLS DEPARTMENT

Plans are underway for another Vacation Reading Club sponsored by the Boys and Girls Department. Miss Brown visited 40 school rooms last month to explain program and procedures and to invite children to participate while encouraging summertime reading activity.

BUILDING AND GROUNDS

Spring housekeeping is still continuing. Warm weather is also approaching. Several hot days were enough to remind us of the uncomfortable days ahead.

CATALOG DEPARTMENT

A total of 1,632 books were processed and added to the collection which numbers 191,087 volumes. A PTA group from Ward School in Dunbar was given instructions on the care and restoration of books.

CIRCULATION DEPARTMENT

Several interesting, attractive and informative exhibits were arranged for National Library Week and the Creative Arts Festival. One could view original material of the novel, "Know-Nothing" by Mary Lee Settle to be published by Viking Press in September, 1960. There was also much of the Reverend Kyle Haselden's material from his book, "Racial Problem in Christian Perspective," published by Harper in 1959.

EXTENSION DEPARTMENT

The 1960 summer bookmobile schedule is complete. Two new stops were added - one each in Decota and Marlaing Addition of St. Albans. Altogether there will be 49 bi-weekly and seven monthly scheduled stops.

REFERENCE DEPARTMENT

Last month I mentioned rather briefly, that Mr. Edward C. Tabler of Charleston, in a forthcoming book on Africa, made note in his prefatory remarks of the helpful assistance received from the reference department staff. Knowing very little about Mr. Tabler, I found some things that may be of interest to you. He is a native West Virginian. Mr. Tabler has a Master's Degree in Chemical Engineering from West Virginia University. He is employed by Carbide in the patent

licenses department. His interest in Africa, if dated, extends to approximately 30 years. He has visited southern regions of that continent, and owns a large collection of Africana. He has had several books published. Among them are: "Captain Harris and His Book" a brief biographical sketch of William Cornwallis Harris, British Soldier, artist, author, engineer and traveler who contributed toward the exploration of South Africa and "The Far Interior" which tells the story of pioneers - missionaries, hunters, traders, explorers, and gold miners - who helped in settling South Africa. Mr. Tabler's latest effort is a book of little known African explorers entitled, "The Recollections" to be published this fall.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF DIRECTOR

FOR

MAY 1960

Circulation of library materials continues at a high level. Almost as many books have been lent to library borrowers in the eleven month period just concluded as in the previous twelve months. At this stage, in round numbers, a difference of only 5100 volumes separate the totals. When the final results have been tallied, it is expected that the library will experience another banner year.

The vacation schedule for the library staff is now complete. School librarians with previous service with the Kanawha County Public Library will be returning for another summer of work in the Boys and Girls, Circulation, Extension and Reference Departments.

BOYS AND GIRLS DEPARTMENT

The children's spring book festival was celebrated in the department with displays of new books and an exhibition of art work as prepared by children of Oakwood and Chamberlain Schools. In addition to the usual visits of local school groups, classes from Pt. Pleasant, Logan, Beckley and Williamson visited the department. Another winter reading club program was successfully concluded. Reading club certificates were awarded to 1260 boys and girls with 159 going to youngsters from Oakwood School.

BUILDING AND GROUNDS.

In addition to the usual interior duties, considerable time, energy and care is exercised in keeping exterior walks, stairs, lawns and shrubbery in a neat and attractive manner. Fans have been cleaned and serviced and placed in areas throughout the library. Although no appreciable change in temperature is noted, the constant agitation of warm air may bring questionable relief.

CATALOG DEPARTMENT

Miss Brugger reports that a total of 1,385 books were added to the collection which numbers 191,925 volumes. The entire shelf-list (record of holdings) was microfilmed and placed in safe keeping.

CIRCULATION DEPARTMENT

Additional units of shelving, consisting of eight double-faced sections, have been installed in the main reading room to accommodate part of the Circulation Department's crowded non fiction collection. Shelf space is provided for approximately 1400 more books.

EXTENSION DEPARTMENT

The NOOB - Noble Order of Bookworms - is a school year reading club program sponsored by the department with the cooperation of teachers and parents. NOOB awards were presented to 2235 participating youngsters in comparison to 1846 of last year. Pictures and stories of reading club activities appeared in both the Gazette and Mail.

REFERENCE DEPARTMENT

Several routine improvements have been undertaken to make it easier for library users to locate and use reference materials. New identifying labels have been placed in the periodicals and newspaper room and a revised magazine list was recently completed.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

JUNE 1960

The Director attended the 79th annual conference of the American Library Association held in Montreal June 17-24, 1960. A report of that meeting is being prepared and will be sent to each member of the Library Board.

Several books were presented to the library in memory of Dr. W. W. Trent, former state superintendent of schools, who recently passed away. Notices which appeared in the newspapers announced that expressions of sympathy could be made by donation of a book to a local library.

BOYS AND GIRLS DEPARTMENT

The library sponsored summer reading club program began immediately following the close of the 1960 school year. Sustaining interest in books, reading and the library is the chief aim of the vacation period activity. Presently, 556 boys and girls from 51 schools are enrolled as members.

The department lent to the Kanawha County Reading Clinic at Kanawha City Elementary School a total of 58 carefully selected volumes for use in its six week reading skill improvement program. In addition, another 80 titles have been sent, upon request, to the West Virginia State Reading Clinic at Institute.

CATALOG DEPARTMENT

Miss Brugger reports a total of 1,052 books were processed and added to the collection which numbers 192,064 volumes.

CIRCULATION DEPARTMENT

One librarian and two new clerks have been employed to fill existing vacancies. Miss Bryson commented that it was such a relief to have a full staff in the department again. Training of the new personnel can proceed at a leisurely pace

and under more natural circumstances. It is expected, when the busy season begins, the new people will have absorbed sufficient experience and knowledge to cope with a variety of situations, needs and demands.

Miss Bryson participated in a career conference sponsored by the Asbury Methodist Church. The group of ten girls, she indicates, were genuinely interested in learning about the library profession.

EXTENSION DEPARTMENT

Processing of deposit collections for September school delivery is underway. Early requests from 18 schools account for the 2,372 books prepared and awaiting shipment.

REFERENCE DEPARTMENT

Activity in the department has been rather routine because most of the late June rush of summer school students was less than anticipated.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

JULY 1960

Aside from the one big project, eagerly awaited and only recently completed, there is little to report. The 18 window-type air conditioning units, located in various parts of the library building, have been installed, wired and placed in operation. Comfortable temperatures and lower humidity rates already have been experienced. The phrase, "air-conditioned for your comfort" is now working for us. Pleasant conditions are certain to attract the "summer-lost" patron while contributing to the efficiency of the staff.

BOYS AND GIRLS DEPARTMENT

The Vacation Reading Club program continues to function satisfactorily and at a pace in advance of last year's activity. At present the group numbers approximately 850 youngsters which accounts for most of the 7% increase in juvenile circulations. Miss Brown has observed that since the air conditioning project has been completed, adults no longer seem to be in a hurry to return their books and be gone. Rather, they remain and select their children's books in comfort.

CATALOG DEPARTMENT

A total of 838 books were processed and added to the collection which numbers 192,276 volumes.

CIRCULATION DEPARTMENT

Activity in the Circulation Department was relatively quite and uneventful. A slight but temporary change in the number of books lent to library users was recorded last month. In comparison with July, 1959, 6% fewer books were

circulated. It is anticipated that this situation will not last very long. Patrons will no longer be inclined to "stop and run" but rather, it is expected they will linger awhile now that the library is comfortably air conditioned.

EXTENSION DEPARTMENT

The Fall and Winter Bookmobile schedule is complete and ready for distribution. In July, a total of 2,540 books have been selected and prepared for semester loan to 62 grades in 15 schools for September delivery. With the assistance and cooperation of teachers who do their own book selection and departmental librarians, it is estimated that approximately 25,000 books will be placed, not all at once, of course, in about 600 classrooms during the forthcoming school year.

REFERENCE DEPARTMENT

Activity in the department has tapered off as it usually does during July and August, thus permitting the librarians to catch up on or modify some of the routines and projects left undone.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

AUGUST 1960

Representing the West Virginia Library Association recently, I had occasion to call on Mr. W. W. Barron, Democratic candidate for Governor. Arriving a few minutes before my scheduled appointment, I started browsing through some of the periodicals in evidence. Noting with pleasure and interest, one article in particular, I should like to read, at this time, what I saw in the August, 1960, issue of the "West Virginia Medical Journal." It is entitled,

ROY BIRD COOK - AN APPRECIATION

"Dr. Roy Bird Cook of Charleston has been reappointed by Governor Cecil H. Underwood to an unprecedented 8th consecutive five-year term as a member of the State Board of Pharmacy. The reappointment of Doctor Cook by the Governor to this important office will come as welcome news to the members of the medical and pharmaceutical professions who have followed with much more than passing interest the career of one of West Virginia's outstanding citizens, one who has really risen through the ranks to the highest office in his profession.

"Doctor Cook was first appointed a member of the Board of Pharmacy on July 1, 1925, such appointment being made by the late Governor Howard M. Gore. He served as acting secretary of the Board until March 1932, when he became its full-time secretary, an office he still holds.

"Doctor Cook has had a long and distinguished career in the affairs of his profession, both state and national. He was president of the West Virginia Pharmaceutical Association, 1918-19, and served as its secretary 1923-26. He was chairman of the House of Delegates of the American Pharmaceutical Association, 1935-36, and president of the National Association of Boards of Pharmacy, 1938-39.

"He received the Beal Award and the American Druggist Award in 1938 as 'outstanding pharmacist in the state.' That same year he was given the honorary degree of Doctor of Laws by West Virginia University for 'outstanding contributions to American Pharmacy and American History.'

"Doctor Cook reached the pinnacle of his career from a national standpoint when he was elected and served as president of the American Pharmaceutical Association, 1942-43.

"The Remington Medal was awarded to him in 1955 'in recognition of services to American pharmacy, nationally.'

"It is interesting to note that the West Virginia Board of Pharmacy, since its creation in the year 1900, has had but two secretaries, Doctor Cook and the late Alfred Walker of Sutton.

"With the retirement of M. N. Ford of Ohio, Doctor Cook became the dean of secretaries of pharmacy boards, being the oldest in point of service in the United States.

"The year 1960 will provide another opportunity for Doctor Cook to serve his profession nationally. As chairman of the American Pharmaceutical Association's Section on History of Pharmacy, he will preside at a meeting during the APA convention in Washington, D. C., August 15-19.

"Much has already been said concerning the national reputation Doctor Cook has built up in the broad field of history, and his manuscripts and books on the subject are to be found in libraries throughout the world. He is known for his knowledge of the early history of West Virginia and is consulted frequently by both teachers and students statewide concerning events that transpired in the past.

"As a member of an allied profession, Doctor Cook has a wide acquaintanceship among physicians. He is to be commended for his untiring efforts to cement relations between members of the medical and pharmaceutical professions. The close liaison between the two groups results largely from the work he has done in the past. His counsel is sought frequently in the matter of physician-pharmacist relations.

"We extend congratulations to Doctor Cook upon his reappointment as a member of the State Board of Pharmacy. He has our best wishes for continued success."

To say that all of us, patrons and staff alike, are enjoying the comforts of air conditioning perhaps would be one of the understatements of the year. Not only are there more visitors in evidence, who linger a while, but equally important, more books were lent to library users last month than in August, 1959. The

Boys and Girls Department and the Circulation Department each experienced increases of 24% and 18% respectively. Why such substantial gains? Based on what we have seen, heard, and recorded, our guess is that air conditioning is a significant factor to be considered. Our window units, observed from the outside, are an open invitation to cooler temperatures and lower humidity levels.

The Director participated in the Governor's Conference on Aging while working with the group on Education, Recreation and Library Services. Libraries of West Virginia provide channels of information to enable people and interested groups to learn about the problems of aging, why their solution is important and what is being done. Perhaps more important, our libraries can help older citizens gain greater insight into their own situations - how to plan for retirement, how to adjust to our rapidly changing society and how to live rich, full, happy lives.

The Children's Museum, with quarters in the library building, adjacent to the Boys and Girls Department, is attempting to secure larger, more adequate facilities. The Park and Recreation Commission has been asked to consider a program which would lead to the development of a new building and the support and maintenance of its facilities, activities and programs.

CATALOG DEPARTMENT

Miss Brugger reports that a total of 1,596 books were processed and added to the collection which numbers 193,612 volumes.

CIRCULATION DEPARTMENT

As a sort of progress report on Mrs. Alice Gygax, who recently joined our staff of librarians, I should like to say, briefly, that we are pleased with Mrs. Gygax's efforts. She is well-liked by the staff and her warm, sincere personality makes her popular with library users.

EXTENSION DEPARTMENT

Departmental librarians and, in some instances, teachers, are continuing to select and prepare collections of books to be placed on loan in the schools and classrooms for the first semester.

REFERENCE DEPARTMENT

Our Fall and Winter substitute schedule for librarians will be almost the same as in the past years. In addition to the usual Saturday assignments, three hours on Wednesday and Thursday evenings will be used in the reference department. It is always advantageous to develop and maintain a competent and experienced part-time staff.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

AMERICAN LIBRARY ASSOCIATION ANNUAL CONFERENCE

June 19-24, 1960

Montreal, P.Q., Canada

Having met on two earlier occasions in the second largest French speaking city in the world, the 79th Annual Meeting of the American Library Association was the first to be sponsored in cooperation with the Canadian Library Association. A joint conference was held in Montreal, P.Q., Canada, during the week of June 19-24, 1960.

The following information is noted:

a. It was estimated that 4,500 persons registered for the conference.

b. A total of 995 exhibit spaces were provided to accommodate the supplier, binder, jobber and publisher.

c. Approximately 350 meetings were scheduled which made it necessary for "conventioneers" to shuttle back and forth between hotels, universities and other meeting places while attempting to circumvent the frustration of having constantly to make difficult choices. So much was happening at once. But, like the man said, "better a difficult decision than a simple choice."

Presiding was Mr. Benjamin Powell, Director of Duke University Library. Following installation of officers, Mr. Powell was succeeded in office by Mrs. Frances L. Spain, Chief of Children's Services, New York Public Library. Mrs. Spain will serve through the Cleveland Conference to be held July 9-16, 1961.

One of the highlights of the conference occurred when the Building Committee presented construction plans of the new American Library Association

headquarters building. In the course of the discussion which followed, the vast audience was momentarily stunned when it was suggested that each contribute $500. Shortly afterwards, composure and practicality returned and pledges totalling $30,524 were received. A need for financing the organization's expanded program and forthcoming new building was recognized. Consequently, a committee has been put to work to study the revision of dues and the solicitation of financial contributions.

There were many other interesting and informative meetings covering a variety of subjects some of which were: lobbying for library legislation, fire insurance for libraries, National Library Week, trustee workshop, school and public library cooperation, building and remodeling library buildings, and presentation of awards. Of course, one must also make mention of the exhibits which are a pleasure to visit because they offer an excellent opportunity to inspect personally the products and services offered by the exhibitors.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

SEPTEMBER 1960

Each year, some fifty or so individuals look forward with excitement to an annual event sponsored by the Charleston Chapter of the National Secretaries Association. It is at this special function that some one person is chosen "Boss of the Year." Many of us, prior to the dinner, indulge in a guessing game and these attempts at identity readily make for a good deal of conversation. Following an interesting program and delightful dinner, the highlight of the evening comes with the eagerly awaited announcement. In 1960, Mr. Charles A. Williamson was chosen "Boss of the Year" and was presented with a gold crown, Oscar and certificate.

The 1960 Annual Conference of the West Virginia Library Association will be held in Wheeling on October 21 and 22 at the McLure Hotel. Our list of distinguished speakers includes:

Dr. Roy Bird Cook
Miss Germaine Krettek, Director of the American Library Association's legislative office.
Miss Elizabeth Nesbitt, an authority on children's literature and Associate Dean, Carnegie Institute of Technology Library School.
Miss Mary Lee Settle, Charleston author whose novel, "Know Nothing" has just been published by Viking Press.

In addition, there will be other special meetings, of course, but one I should like to bring to your attention is a special breakfast meeting on Saturday morning, October 22 for members of Library Boards. Mr. Curtis P. Smith, Principal of New Cumberland High School, a member of the Swaney Memorial Public Library Board in New Cumberland and chairman of the Association's Trustee section will be the the speaker and discussion leader.

Circulation Statistics

	July '59 - Sept. '59	July '60 - Sept. '60	% Change	Sept. 1959	Sept. 1960	% Change
Boys and Girls	32,004	36,989	+16%	7,431	8,861	+19%
Circulation	36,574	37,939	+ 4%	11,226	11,494	+ 2%
Extension	106,546	138,271	+30%	55,614	60,234	+ 8%
	175,124	213,199	+22%	74,271	80,589	+ 9%

Circulation of library materials for the first quarter of the current year (July through September, 1960) continue to improve. The three lending departments circulated 22% more books than in a similar period of the previous year.

The University Club of Charleston is once again sponsoring its annual career consultation service for the benefit of Kanawha County High School students and their parents. The purpose of this service is to provide vocational guidance to students who expect to prepare for a professional career.

The programs consist of arranging for interested students and parents to meet informally with one or more consultants experienced in a particular field. Librarians representing public, school, college and special libraries will participate.

CATALOG DEPARTMENT

Miss Brugger reports that a total of 970 books were processed and added to the collection which numbers 194,281 volumes. Several changes have been made to the clerical staff as a result of a resignation and request for transfer. Mrs. Richard Isner, an employee since March, 1955, resigned so that she may be able to devote more time to her family and home.

CIRCULATION DEPARTMENT

In addition to the usual activities taking place in the library, many of our staff librarians have been busy giving book talks to community organizations, presenting lectures on the proper use of the library to organized classes and participating in a pre-school workshop for school librarians.

EXTENSION DEPARTMENT

The Fall, Winter and Spring bookmobile schedules went into operation on Thursday, September 1. Visits to 41 locations in Kanawha County have been arranged - four of which are new. In nearly all cases, the bookmobile calls at each scheduled stop once every two weeks.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

OCTOBER 1960

The proposed public library building project in St. Albans is rapidly moving forward. The St. Albans Library Board of Directors, through its building committee, entered into an agreement with four architectural firms whereby each agreed to submit by November 7 preliminary drawings showing (1) a floor plan (2) an exterior perspective and (3) a sketch. The drawings are to remain sealed until November 14 when they will be opened and placed on display for judging. The judges are members of the St. Albans Board of Directors assisted by an advisory group of librarians from the area.

This project has been most interesting and enlightening for both Mrs. Swope and me. We have met on several occasions with the individual architects to discuss the project and various aspects of planning and building a neighborhood public library facility.

With the slogan "Wake Up and Read" National Library Week was launched in the Spring of 1958 focusing the attention of the American public on books, reading and libraries. To provide a framework and climate of interest for the programs and activities on the state level, a West Virginia Library Week Committee was organized. For the coming year, 1961, I am pleased and proud to report that Mrs. John T. Keenan has been named chairman. The Sunday, October 30th issue of the Charleston Gazette-Mail carried the picture and story announcing the appointment.

The 45th Anniversary Conference of the West Virginia Library Association was held in Wheeling on October 21-22. By far, the most outstanding feature of the two day event was centered around our able and distinguished speakers who, in each instance, delivered a significant address.

Plans for the coming year already are underway. The 1961 annual meeting will be held in Charleston on October 13 and 14 at the Daniel Boone Hotel with members of the West Virginia Library Commission and Kanawha County Public Library staff serving on many of the conference committees.

BOYS AND GIRLS DEPARTMENT

The Library, in cooperation with the Children's Theater of Charleston, planned a "really big" promotion to take advantage of the October production, "Mr. Popper's Penguins." It was our purpose to attract attention and to create interest in the famous children's book and play. To do this, a bunch of heavy-duty balloons were tied together and attached to a basket containing a stuffed penguin, a doll and a library pennant. Filled with helium and firmly attached to something solid, this poor-man's version of the "Around the World in Eighty Days" balloon urged viewers to - Read the Book, See the Play. We had hopes the thing would remain "in orbit" for at least a week and not too far off the ground in front of the building on Lee Street. But unfortunately, somebody with a keen eye and a poor sense of humor, got to it the following afternoon with a BB gun and brought it down with an apparent bang.

CATALOG DEPARTMENT

A total of 1,863 books were processed and added to the collection which numbers 195,647 volumes.

CIRCULATION DEPARTMENT

We have a new member of the library staff in Mrs. Harriet Tooley, who replaces Mrs. Margie Kinder, a transferee to the catalog department.

Interesting and informative exhibits, attractively arranged, continue to draw the attention of the library visitor. Black and white award-winning photographs

were on display in the department. Stories and pictures appeared in the Daily Mail and Gazette as well as on television.

EXTENSION DEPARTMENT

Some nice things are being said about the library sponsored reading club program - the purpose of which is to create and stimulate reading while seeking to develop an appreciation of books and libraries. In a recent conversation with Mrs. Louise Bryant, principal of Belle Elementary School, Mrs. Swope, our Extension Librarian, was told that participation in the Noble Order of Bookworm Reading Club has had an influence on the development of the children's reading abilities. Mrs. Bryant cited a reading skill test which she gave to her third graders at the start of the school year. She found that those boys and girls who were members of the Club had a reading ability score ranging from 3rd grade, 9th month to a high of 6th grade, 9th month. Mrs. Bryant commented that the program has contributed to this reading progress.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

NOVEMBER 1960

One of the leading manufacturers of typewriter ribbons and carbon papers, in cooperation with the National Secretaries Association, recently sponsored a letterhead contest. Interested persons were invited to participate and many entries were submitted including those from the Kanawha County Public Library. After much deliberation, the announcement read, the judges, on the basis of design and printing, awarded third prize to the Kanawha County Public Library. This honor comes as a very pleasant surprise. We look forward to receiving our framed certificate and a quantity of hand cleaner (which is only incidental to the accompanying personal satisfaction and recognition). First and second prizes were awarded to an advertising agency and an insurance company.

At a meeting held on November 14, the St. Albans Public Library Board of Directors unanimously approved the architectural sketches as prepared by the firm of Wilson and King. Further and more specific details are being worked out and as more information is received, it will be reported.

The library will be closed on Saturday, December 24 and again on Monday, December 26. The usual hours will be observed on Saturday, December 31. The library will be closed on Monday, January 2 for the New Year observance.

	July 1959-Nov. 1959	July 1960-Nov. 1960	% Change	Nov. 1959	Nov. 1960	% Change
Boys and Girls Dept.	70,079	78,060	+11%	22,939	24,953	+ 9%
Extension Dept.	162,471	188,812	+16%	19,900	22,855	+15%
Circulation Dept.	62,138	66,730	+ 7%	12,487	15,915	+27%
	294,688	333,602	+13%	55,326	63,723	+15%

Circulation statistics continue to show increases in the number of books lent to library borrowers. By comparison, November, 1960, was better by 15% than November, 1959. To-date, the overall increase, July through November, was greater by 13% than in a similar period of the previous year.

Librarianship as a career was the topic of discussion before an interested group of high school students meeting in Thomas Jefferson Jr. High School for the 1960 annual career conference program. Following presentations delivered by public, school, college and technical librarians, questions ensued and informative material was distributed.

BOYS AND GIRLS DEPARTMENT

Miss Brown reports that several hundred boys and girls from eleven kindergarten and elementary schools visited the department. In each instance, the group was accompanied by a teacher who often had one or more parents to assist her. Shortly after arrival, when coats and boots have been removed and children comfortably settled, Miss Brown introduces them to the world of public library books, and tells how one effectively uses the library and properly cares for library materials. As always, she concludes her remarks by telling a story which, quite obviously, is an exciting part of the program. In the time remaining, cards are issued to new borrowers and books loaned to each individual.

CATALOG DEPARTMENT

Miss Brugger reports that a total of 1,573 books were processed and added to the collection which numbers 196,940 volumes.

EXTENSION DEPARTMENT

Mrs. Swope reports that 46 teachers visited the Extension Department during November to select 2,350 books for 56 grades in 17 schools. Mrs. Miller, assistant extension librarian, selected 104 books which were then placed on loan at the Dunbar Child Shelter. This service was initiated as a result of several conversations with juvenile court personnel, superintendent of the institution and department staff.

REFERENCE DEPARTMENT

Miss Gerard reports that November was a busy month as evidenced by the many high school and college students who visited the department and made use of its materials to complete research assignments. She also notes that the department received and processed a total of 429 telephone calls embracing requests for information - many of which were of a business nature.

Respectfully Submitted,

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

DECEMBER 1960

Mrs. Raymond H. O'Brien (Mabel Delle Jones), the first librarian of the Charleston Public Library (1909-1913), passed away at her home in Decatur, Georgia on Saturday, December 24. Relating the sad news, Mrs. O'Brien's daughter said her mother had a "wonderful time" when she visited Charleston as our guest of honor on the occasion of the library's fiftieth anniversary celebration. Her mother, she added, came home with many pleasant and cherished memories.

In recent months, I reported on a project which has been developing rapidly in St. Albans. To supplement those previous and brief descriptions, I have borrowed and placed on display, for this meeting, sketches of the proposed new St. Albans Public Library Building. The general plan features:

1. An interior design and arrangement which provides for maximum supervision and control by one person. All areas are open and visible.

2. Utilization of floor space to accommodate a book collection numbering 36,000 volumes.

3. Absence of large expanses of glass which in itself is a limiting factor. For example, full height shelving can be installed on all exterior walls and heating, cooling and window cleaning problems thereby are reduced.

4. The main floor is at the street level. There are no steps or inclined walks.

5. Provides for essential utility space.

6. Anticipating future growth and development, the architect has designed a building which will accommodate a second floor addition.

The department heads and I have been discussing the possibility of introducing our library readers to a select number of foreign language periodicals. Our efforts are prompted by the realization that few such materials are available in the community while recognizing the potential of such a service.

We are presently considering adding one foreign magazine from each of the following countries - France, Germany, Spain, Italy and Argentina. Sample copies are available for you to see. You will observe that the emphasis is on pictures, news stories and general cultural features.

Now, what about degree of difficulty? We feel that interested adults, high school and college students, with little or no knowledge of the foreign language, are still capable of comprehension. Simply by viewing pictures and by perhaps recognizing similarity of words, an understanding can be achieved. Of course, it goes without saying that persons raised in those countries would certainly be pleased to see and read publication written in their native language.

The cost of the project, for one year, is approximately $60.00. The project would be promoted through various channels - communication media, and by supplying information and literature to library patrons, schools and colleges.

We feel that subscriptions to such publications would make a useful and valuable addition to our periodical collection.

Circulation of library materials for the six-month period just concluded (July through December) are better by 9% than in a similar period of the previous year.

BOYS AND GIRLS DEPARTMENT

Colorful and seasonal decorations were very much in evidence in the Boys and Girls Department last month. Perhaps the one activity which brought a great

deal of satisfaction to many was the Christmas party held on December 17. There was entertainment as well as refreshments furnished and served by the Children's Museum Women's Auxiliary. Miss Brown reported that approximately 200 persons were in attendance on this occasion.

CATALOG DEPARTMENT

Miss Brugger reported that a total of 1,172 books were processed and added to the collection which numbers 197,732 volumes.

CIRCULATION DEPARTMENT

Miss Bryson reported that we had experienced our typical December with a few quiet days preceding Christmas and the usual rush in the week preceding New Year's Eve closing time.

REFERENCE DEPARTMENT

Attractive Christmas arrangements created and arranged by Mr. Simmons decorated the Reference and Circulation Departments.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

JANUARY 1961

CIRCULATION STATISTICS

	July 1959-Jan. 1960	July 1960-Jan. 1961	% Change
Boys and Girls	107,011	114,866	+ 7%
Circulation	90,422	94,993	+ 5%
Extension	227,295	281,752	+ 24%
	424,728	491,611	+ 16%

Circulation of library materials for the seven-month period ending in January show increases of 7%, 5% and 24% respectively for all three lending departments - Boys and Girls, Circulation and Extension.

The Library received a check in the amount of $65.00 from the Harry Futterman Fund, Incorporated of New York City. The money is used for the purchase of musical phonograph recordings which, when processed, are made available to the library's borrowing public. The purpose of the program is to bring people and good music together. The Kanawha County Public Library is one of many libraries receiving such a grant on an annual basis.

If the special levy election scheduled for March 4, 1961, is approved by the voters of Kanawha County, the Children's Museum, presently occupying quarters in the Kanawha County Public Library building, will receive from the Park and Recreation Commission a sum of $200,000 for the construction of a new Children's Museum building.

BOYS AND GIRLS DEPARTMENT.

Miss Brown reported that, in spite of some nasty weather, the department achieved, on Saturday, January 28, the highest circulation count ever recorded by

the department when a total of 1,778 books were lent to library borrowers.

BUILDING AND GROUNDS

With shovels, brooms and salt the custodial staff bravely confronted the elements and successfully fought the battle of snow and ice removal from sidewalks and outside stairs. In between-times, mops and buckets were the order of the day when interior floors became wet and unsightly.

CATALOG DEPARTMENT

Miss Brugger reported that a total of 2,083 books were processed and added to the collection which numbers 198,941 volumes.

CIRCULATION DEPARTMENT

With the approaching Civil War centennial, we have noted an increased patron interest in and demand for materials of this period. In anticipation of many more similar requests, a special section containing works of both fiction and non-fiction will be placed in our browsing room.

EXTENSION DEPARTMENT

Mrs. Swope reported that 54 teachers visited the Extension Department during January to select 3,195 books for loan to 79 grades in 24 schools. In addition, departmental librarians processed a total of 210 books for loan to five grades in five schools.

REFERENCE DEPARTMENT

Our local history picture collection was enriched considerably with the acquisition of certain prints made available to us through the courtesy of Mr. Elliott B. Sherwood of Charleston.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

FEBRUARY 1961

Contacts have been made with most Kanawha County hospital administrators regarding the proposed project to extend public library service to hospital patients. In each instance, program and methods were described briefly and cooperation of the ladies' auxiliary, for example, solicited. No immediate answer was expected. The project was received with both interest and attention and it was acknowledged that further consideration and discussion was necessary.

For the past several years, we have been using a rather appropriate phrase on one of our two library letterheads - BEST IN BOOKS. Recently, a form of recognition of acknowledgment was rendered when several pieces of correspondence were addressed to BEST IN BOOKS in care of the Kanawha County Public Library.

The West Virginia Library Association sponsored amendments to the present public library law which would permit the pooling of funds, clarify the appointment of library board members in regional libraries and make other and minor changes to the law.

BOYS AND GIRLS DEPARTMENT

The steady use of the department's facilities and services is reflected in the number of children's books circulated to boys and girls, teachers and parents. Miss Brown reported that 10% more books were lent to library borrowers than in February of the previous year.

BUILDING AND GROUNDS

With the approach of pleasant and warmer weather, preparations are underway for the annual spring housecleaning campaign. Nothing spectacular is planned other than doing the usual good job in keeping the interior and grounds neat, clean and attractive.

CIRCULATION DEPARTMENT

Saturday, without exception, is a day of intense library activity. By early morning all chairs, tables, window ledges and some leaning places are utilized to the fullest extent. Finally, late in the afternoon, the crowds begin to thin out, the phone rings with less frequency and the librarians are prone to heave sighs of relief.

EXTENSION DEPARTMENT

Information regarding school deposit collections has been made available to Kanawha County teachers through the Superintendent's office. The Extension Department expects to process and place on loan nearly 25,000 books in approximately 600 classrooms.

REFERENCE DEPARTMENT

Several useful and valuable books have been given to the library and added to the reference department collection. Gift copies of the West Virginia Blue Book and telephone directories of all West Virginia exchanges have been received.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

MARCH 1961

	July 1959-March 1960	July 1960-March 1961	% Change	March 1960	March 1961	% Change
Boys and Girls	150,526	164,231	+ 9%	24,269	28,103	+ 16%
Circulation	121,981	128,661	+ 5%	16,027	17,243	+ 8%
Extension	328,971	413,222	+ 26%	52,389	66,917	+ 28%
	601,478	706,114	+ 17%	92,685	112,263	+ 21%

Circulation of library materials for the nine month period ending in March was substantially better than in the same period of the previous year. In comparison, records show that 17% or 104,636 more books were lent to library borrowers. The biggest gain was recorded by the Extension Department followed by Boys and Girls and Adult Circulation. The number of books circulated in March, 1961 was higher by 21% or 19,578 more than in March, 1960.

The West Virginia Library Commission announced recently that it is sponsoring its fourth annual workshop for public library trustees and librarians. Meetings will be held in Charleston at the Daniel Boone Hotel on Monday and Tuesday, April 24-25, 1961. Topics for discussion will cover such subjects as: West Virginia Public Library Law, Public Library Buildings, State and Local Taxes in West Virginia, Acquisitions of gift books, local history material and rare books, and Recruiting more librarians. A buffet dinner on Monday at 6:15 (with no speeches) and a luncheon on Tuesday are also scheduled. Adjournment is set for 4:00 p.m. on Tuesday.

BOYS AND GIRLS DEPARTMENT

Miss Brown reported that approximately 200 children from eleven schools visited the department during March. This is an experience that we welcome and

encourage because it gives us an opportunity to reach those children who perhaps lack initiative and interest. An exhibit of "Musical Pictures" a representative collection of outstanding children's school art work was displayed and attracted many persons.

BUILDING AND GROUNDS

Face with eagerly awaited dry and comfortable weather, the custodial staff resumed its war on pigeons and spent considerable time in cleaning out roosting areas in and about the Lee Street entrance. The results are satisfactory. The place is cleaner and houses fewer nests and eggs.

CATALOG DEPARTMENT

Miss Brugger reported that a total of 1,562 books were processed and added to the collection which numbers 201,221 volumes.

CIRCULATION DEPARTMENT

Colorful and informative posters focusing the public's attention on various library services are being used with a great deal of success. The posters are placed, strategically, in the lobby for all to see. I want to mention one in particular which uses a spinning phonograph record to tell every visitor that he may "Spin a Disc at Home" by borrowing recordings on his library card. Apparently the message has been received because circulation of phonograph records nearly doubled in March.

EXTENSION DEPARTMENT

The Director and Mrs. Swope visited the McMillan Hospital to talk with Mrs. John Wick, president of the Women's Auxiliary, regarding hospital library service to patients. The project was favorably received and we expect to begin with a

deposit collection made up of suitable adult fiction and non-fiction titles. Work has been completed on the 1961 summer bookmobile schedule. Three new experimental stops have been added.

REFERENCE DEPARTMENT

Several junior and senior high school English classes visited the department and received instruction on how to search for public library materials found in various indexes and how to use our card catalog. An informational guide prepared for just such circumstances was distributed.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

APRIL 1961

As we approach the close of another year, the library's statistical records indicate another successful circulation year. This is evidenced by the fact that already, in a comparable period, more books have been lent to library users than ever before. To date, circulation of library materials is ahead of last year by 13%. Increases of 6%, 7% and 19% have been registered by each of the three lending departments - Boys and Girls, Circulation and Extension.

Boys and Girls	176,159	187,182	+ 6%
Circulation	135,869	145,337	+ 7%
Extension	369,963	438,629	+19%
	679,991	771,148	+13%

National Library Week (April 16-22) was celebrated successfully with an abundance of publicity aimed toward focusing the community's attention on books, reading and the library. News and pictures appeared in the Charleston Daily Mail and Charleston Gazette. Announcements and stories were presented on radio and television. Movie goers at the Kearse and Virginian Theaters, during a two-week period, saw a specially prepared one minute film urging theater patrons to visit and use the Kanawha County Public Library for the best in books. And finally, special exhibits, informative, colorful and attractively arranged, were displayed in windows made available to us by the Kanawha Valley Bank and the telephone company.

The vacation schedule for the library staff is completed and three substitute librarians from Kanawha County high schools have been employed for the summer.

Mr. Hanson and the Director participated in a two-day workshop on public libraries sponsored by the West Virginia Library Commission on April 24-25.

The General Services Administration announced recently that its new structure on Quarrier Street will be officially known as the U.S. Courthouse and Federal Office Building when it is formally opened later this year. In a Daily Mail article on April 21, 1961, Mr. James C. Taylor, area GSA manager said that the government has changed its mind for the time being and that the present Capitol Street Federal Building will remain government property when the move to the new structure is completed. I have kept in touch with Mr. A. L. Hoskins, Assistant Director of the State Agency for Surplus Property, who informed me that no official word had been received from Mr. Dan A. Dollarhide of the Department of Health, Education and Welfare Office in Charlottesville, Virginia. He expects to have some official information for me by mid-May, however.

BUILDING AND GROUNDS

Weather permitting, Mr. Lander has begun to make small scale repairs on the outside steps at the main entrance facing Lee Street and to certain sections of the library's sidewalks on Hale, Dickinson and Lee Streets.

CATALOG DEPARTMENT

Miss Brugger reported that a total of 1,146 books were processed and added to the collection which numbers 201,821 volumes.

CIRCULATION DEPARTMENT

Miss Bryson, who will be leaving soon, and Miss Figgatt, who will become Chief of Adult Circulation, have been reviewing policies and practices, duties and responsibilities so that the transitional period will be easier and uneventful. The position of Assistant Circulation Librarian will become open June 1 at an annual starting salary of $4,600.00. Classified ads have been placed in several of the leading national library periodicals. Inquiries from interested individuals are expected to be received the latter part of May.

EXTENSION DEPARTMENT

Membership in the library sponsored Noble Order of Bookworms - NOOB - a school year reading club activity, is expected to exceed last year's total of 2,200 children who read a total of 50 books or more.

REFERENCE DEPARTMENT

As the school year officially draws to a close, activity in the department begins to level off. This development, however, is not expected to continue for any great length of time. With the installation of air conditioners, more and more non-school adults are in evidence and summer school students will return in large numbers.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

MAY 1961

Circulation of library materials continues at an accelerated pace. The number of books circulated in May, 1961, in comparison with May, 1960, was greater by 9%. The overall record, to date, is just as encouraging. More books have been lent to library users during this first 11 months than during the entire 12 month period of the previous year. Last year we lent 822,910 books to library users. Thus far, through May, we have loaned a total of 836,062 books.

	July 1959-May 1960	July 1960-May 1961	% Change	May 1960	May 1961	% Change
Boys and Girls	203,266	215,008	+ 6%	27,107	27,826	+ 3%
Circulation	147,273	158,496	+ 8%	11,404	13,159	+15%
Extension	388,740	462,558	+19%	20,777	23,929	+15%
	739,279	836,062	+13%	59,288	64,914	+ 9%

Miss Juliette Bryson, Chief of Adult Circulation since 1953, left the Kanawha County Public Library to accept the position of Adult Services Consultant with the Mid-Hudson Libraries in Poughkeepsie, New York. She will advise and assist local librarians in 20 communities on public library matters.

Miss Figgatt, a member of our staff since 1952, was promoted to the position of Chief of Adult Circulation and will begin serving in that capacity on June 1.

The library director was re-elected president of the Children's Museum Board for a term of one year.

BOYS AND GIRLS DEPARTMENT

The school year reading club program was successfully completed with the presentation of 410 reading club certificates to boys and girls who read no less

than 36 books each. Total membership numbered approximately 1400 youngsters who participated in the activity to some degree. Another award, the Library Club of America Banner, suitably inscribed with the words - READERS ARE LEADERS - was presented to Oakwood School because it had the largest number of students earning certificates - a total of 168.

The department plans to sponsor and promote another of its summertime activities by encouraging membership in our Vacation Reading Club. What with June, July and August offering opportunities of leisure, boys and girls are told that summertime is a good time to read.

The aim of our reading clubs is to encourage boys and girls to discover the great values and reading pleasures book reading can bring. The boys and girls have discovered that the program is valuable, stimulating and lots of fun as well. With so many participating, someone once remarked that reading is more contagious than measles.

BUILDING AND GROUNDS

The repair work on some sections of our sidewalks is continuing. Several places have been improved with the removal of loose concrete and replacement by new material.

CATALOG DEPARTMENT

A total of 1,255 books were processed and added to the collection which numbers 202,146 volumes.

CIRCULATION DEPARTMENT

Preparation of special bibliographies for the interest and information of groups and individuals is a departmental service which perhaps has not been

mentioned frequently and is deserving of attention. Several such lists were prepared last month. One church study group, for example, was interested in available library materials relating to the Resurrection. A compilation of titles suitable for a study of the problems of remedial reading was also prepared. A request for a list of recommended books on the subject of executive principles and practices was made and given to the State Department of Rehabilitation.

EXTENSION DEPARTMENT

NOOB (Noble Order of Bookworms) Reading Club awards were presented to 3,063 boys and girls who read a minimum of 50 public library books during the school year. A full-page feature story with pictures was scheduled to appear in the Sunday Charleston Gazette-Mail for June 4.

REFERENCE DEPARTMENT

Miss Gerard reports that our foreign language magazines are popular with library patrons. Comments on the project have been very favorable. A number of responsible readers have suggested that consideration be given to the acquisition of a Russian language publication. This perhaps is advisable since several Kanawha County Schools are expected to give instruction on the Russian language beginning with the fall term.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

JUNE 1961

Each of the three lending departments recorded circulation increases in June, 1961. The over-all total for the year shows that 945,455 volumes were issued for home use. This is an increase of 15% over the previous year when 822,910 volumes were circulated.

	July 1959-June 1960	July 1960-June 1961	% Change	June 1960	June 1961	% Change
Boys and Girls	224,012	238,645	+ 7%	20,746	23,637	+14%
Circulation	159,616	172,452	+ 8%	12,343	13,956	+13%
Extension	439,282	534,358	+22%	50,542	71,800	+42%
	822,910	945,455	+15%	83,631	109,393	+31%

A gift of $28.13 was received from the Kanawha Obedience Training Club. The money will be used to purchase additional books on dog care and training.

BOYS AND GIRLS DEPARTMENT

Miss Brown reports that the Boys and Girls Department has been working with more organized reading groups than ever before - our vacation reading club program has 765 members and the number is expected to become larger in July; the Charleston Recreation Department has borrowed a collection of books for use of playground leaders in story telling; vacation Bible schools have received loans of books; a camp for retarded children received easy reading books; Camp Wheelgate has a collection of books for the use of Brownies during the camping season, and the Children's Literature Classes at Morris Harvey College and West Virginia State College are making use of books loaned to them by the department.

CATALOG DEPARTMENT

Miss Brugger reports that a total of 1,213 books were processed and added to the collection which numbers 202,692 volumes.

CIRCULATION DEPARTMENT

Miss Figgatt reports that circulation of library materials in June, 1961, was 13% greater than in June, 1960. She notes the influx of summer school students working on assignments and the large number of prospective prep school and college students armed with suggested reading lists making preparation for the fall terms at various educational institutions.

Several inquiries have been received from qualified librarians interested in the vacant circulation librarian position.

EXTENSION DEPARTMENT

The Extension Department librarians with the assistance and cooperation of teachers who have requested deposit collections have been busy selecting and preparing sets of books to be placed on loan in schools during the coming year. Last month a total of 2,390 volumes were processed for September delivery to 28 more schools.

REFERENCE DEPARTMENT

As is usual during the months of May and June the one question asked most frequently is, "May I see your collection of college and university catalogs?" In anticipation of this demand, the library receives free of charge and maintains an up-to-date collection of approximately 300 college and university catalogs.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

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